



**Civilian Training Programme**  
**Indian Technical & Economic Cooperation**  
**(ITEC)**  
**&**  
**Special Commonwealth Assistance for**  
**Africa Programme (SCAAP)**

**2010-11**

Sponsored by

**Ministry of External Affairs**  
**Government of India**  
**New Delhi**

## **List of ITEC/SCAAP Empanelled Institutes**

### **Accounts, Finance and Audit Courses**

01. Institute of Government Accounts and Finance - New Delhi
02. International Center for Information and System Audit – NOIDA

### **IT, Telecommunication and English Courses**

03. Aptech Limited - New Delhi
04. Centre For Development of Advanced Computing – Mohali
05. Centre For Development of Advanced Computing – Noida
06. Centre For Excellence in Telecom Technology and Management – Mumbai
07. CMC Ltd. - New Delhi
08. NIIT Ltd - New Delhi
09. The English and Foreign Languages University – Hyderabad
10. UTL Technologies Ltd. – Bangalore

### **Management Courses**

11. Administrative Staff College of India - Hyderabad
12. Institute of Applied Manpower Research – Delhi
13. IIM – Ahmedabad
14. International Management Institute - New Delhi
15. National Institute of Bank Management – Pune

### **SME/Rural Development Courses**

16. Entrepreneurship Development Institute of India – Ahmedabad
17. National Institute of Entrepreneurship and Small Business Development – Noida
18. National Institute of Micro Small & Medium Enterprises – Hyderabad
19. National Institute of Rural Development – Hyderabad

### **Specialized Courses**

20. Bureau of Parliamentary Studies and Training - New Delhi
21. Human Settlement Management Institute - New Delhi
22. Indian Institute of Mass Communication - New Delhi

23. International Statistical Education Centre – Kolkata
24. National Crime Records Bureau - New Delhi
25. National Institute of Training for Standardization (Bureau of Indian Standards) – NOIDA
26. National Institute of Technical Teachers Training and Research – Chennai
27. National University of Educational Planning and Administration - New Delhi
28. Research and Information System for Developing Countries - New Delhi
29. V.V. Giri National Labour Institute – NOIDA

### **Technical Courses**

30. Central Fertilizer Quality Control & Training Institute – Faridabad
31. Central Institute of Rural Electrification – Hyderabad
32. Central Institute of Tool Design – Hyderabad
33. Central Scientific Instruments Organization - New Delhi
34. Fluid Control Research Institute – Kerala
35. Geological Survey of India- Training Institute, Hyderabad
36. Indian Institute of Production Management – Orissa
37. Indian Institute of Remote Sensing – Dehradun
38. Indian Institute of Technology – Roorkee
39. National Institute of Pharmaceutical Education & Research – SAS Nagar, Punjab
40. RITES (Courses for Railway Personnel only) – Gurgaon
41. South India Textile Research Association – Coimbatore

### **Environment and Renewable Energy Courses**

42. The Barefoot College – Tilonia, Rajasthan
43. TERI(The Energy & Resources Institute) - New Delhi
44. Centre for Wind Energy Technology - Chennai

# **Accounts, Finance and Audit Courses**

## 01. Institute of Government Accounts and Finance

<b>Block No .IV, JNU Old Campus New Delhi-110067</b>  Tel No. + 91-11-26184031, 26166254 26102257  Fax No:+91-11-26105378 & 26182755  E-MAIL: <a href="mailto:dir_ingaf@nic.in">dir_ingaf@nic.in</a>  WEBSITE: <a href="http://www.ingaf.in">www.ingaf.in</a>	<b>HEAD OF INSTITUTE</b>  <b>Ms. Sujata Prasad Director</b> Tel No.: +91-11-26184031 Fax No.: +91-13331-26105378 E-Mail: <a href="mailto:dir_ingaf@nic.in">dir_ingaf@nic.in</a>
	<b>ITEC COORDINATOR</b>  <b>Mr. Girish Bhatnagar</b>  Mr. Rakesh Babbar  Tel No.: 00-91-11-26102257 Fax No.: 00-91-11-26105378, 26182755 E-Mail: <a href="mailto:ingaf.itec@gmail.com">ingaf.itec@gmail.com</a> Mobile No. +91-11-9810608689 <b>or</b> + 91-11-9811050155
<b>24 hrs Emergency / After Office / Holidays Contact Numbers:</b>  Mr. Girish Bhatnagar, Faculty Telephone Number: 91 11 26132084 Mobile: 91 11 9810608689	

Sl. No.	Name of the Course	Duration (Weeks)	Period		Seats (Max)
			From	To	
1	Public Expenditure Management	3 Weeks	15.11.2010	03.12.2010	30
2	Financial Management	3 Weeks	10.01.2011	28.01.2011	30
3	Financial Management	3 Weeks	07.02.2011	25.02.2011	30

### Eligibility Criteria

Sl. No. 1-3: Graduate in any Professional Degree. Currently involved in Finance and Accounts and Budget related works. Middle/Senior Civil Servants, Bankers, PSU Personnel, Financial Analysts and others involved with Public Policy, Accounts, Finance and Budget related works in their respective Governments.

## 02. International Centre for Information Systems and Audit(iCISA)

<p><b>A-52, Sector 62, Institutional Area, Phase II, NOIDA -201307 ( UP)</b></p> <p>Tel No. + 91 120-2400050,51 &amp;52</p> <p>Fax No. + 91 120-2401430, 2400041</p> <p>Email:admin@icisacag.com</p> <p>Website:www.icisa.cag.gov.in</p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr Sunil Kumar Bahri</b> <b>Director General</b> Tel. No. : 0120- 2400046 Fax: No. :0120-2401430 Email :skbahri@icisacag.com Mobile : 09871391198</p> <hr/> <p><b>ITEC Coordinator</b></p> <p><b>Mr. Santosh Kumar</b> <b>Director</b> Tel. No. : 0120-2400129 Fax: No. : 0120-2400041 Email :kumarS@icisacag.com Mobile No.: + 91 9968096990</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr Santosh Kumar, Director Tel. No. : +91 120-2403393 Mobile: +91 9968096990</p>	

Sl. No.	Name of the Course	Duration (Weeks)	Period		Seats (Max)
			From	To	
4	Audit of Public Sector Enterprises	4 weeks	09.08.2010	03.09.2010	30
5	Performance Audit	4 weeks	13.09.2010	08.10.2010	30
6	Auditing in IT Environment	4 weeks	18.10.2010	12.11.2010	30
7	Financial and Regulatory Audit	4 weeks	22.11.2010	17.12.2010	30
8	Environment Audit	4 weeks	10.01.2011	04.02.2011	30
9	Special Programme in Audit Quality Management (for Senior Audit Managers)	2 weeks	21.02.2011	04.03.2011	30

### Eligibility Criteria :

Sl. No. 4-8 : Participants should have at least 5 years experience in respective Supreme Audit Institution and should have dealt with audits in the area for which they are being nominated; participants from govt. departments other than the SAI with requisite experience can be considered if vacancies exists; Middle to Senior level Audit managers, from Supreme Audit Institutions and other government departments.

Sl. No.9 – Senior Audit Managers, from Supreme Audit Institutions and other government departments.

# **Information Technology Telecommunication and English Courses**

### 03. Aptech Ltd.

<p><b>D 52, 3rd Floor, South Extension Part I, New Delhi – 110 049</b></p> <p>Telefax Numbers: +91 11 24658005/ +91 11 24622761 Email : <a href="mailto:hanityv@aptech.ac.in">hanityv@aptech.ac.in</a> / <a href="mailto:kartikd@aptech.ac.in">kartikd@aptech.ac.in</a></p> <p>Website: <a href="http://www.aptech-worldwide.com">www.aptech-worldwide.com</a></p>	<p><b>HEAD OF INSTITUTE:</b></p> <p><b>Ms.Sonia Narula</b> <b>Vice President</b></p> <p>Tel. No. : +91 11 41646646/24622761 Fax: No. : +91 11 24622761 Email : <a href="mailto:sonian@aptech.ac.in">sonian@aptech.ac.in</a></p>
	<p><b>ITEC COORDINATOR</b></p> <p><b>Mr Hanit Vairagi/ Mr. Kartik Dabral</b></p> <p>Tel. No. : + 91 11 2465 8005 Fax: No. : + 91 11 2465 8005 Email : <a href="mailto:hanityv@aptech.ac.in">hanityv@aptech.ac.in</a> / <a href="mailto:kartikd@aptech.ac.in">kartikd@aptech.ac.in</a> Mobile No.: Hanit - +91 9873676676 Kartik - +91 9958644460</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. Hanit Vairagi/ Kartik Dabral Mobile No. : Hanit - +91 9873676676 / Kartik - +91 9958644460</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
10	Certificate of Proficiency in English & IT Skills	10 weeks	16.06.2010	24.08.2010	30
11	Certificate of Proficiency in Web Designing	10 weeks	16.06.2010	24.08.2010	30
12	Certificate of Proficiency in English Communication	8 weeks	01.09.2010	26.10.2010	30
13	Certificate of Proficiency in Graphic Designing	8 weeks	01.09.2010	26.10.2010	30
14	Certificate of Proficiency in English & IT Skills	10 weeks	09.11.2010	17.01.2011	30
15	Certificate of Proficiency in Web Designing	10 weeks	09.11.2010	17.01.2011	30
16	Certificate of Proficiency in English Communication	8 weeks	22.01.2011	18.03.2011	30
17	Certificate of Proficiency in Graphic Designing	8 weeks	22.01.2011	18.03.2011	30
18	Certificate of Proficiency in English & IT Skills	10 weeks	23.03.2011	31.05.2011	30
19	Certificate of Proficiency in Web Designing	10 weeks	23.03.2011	31.05.2011	30



## **ELIGIBILITY CRITERIA**

SL. NO. 10, 12, 14, 16 & 18: Prior knowledge of basic English is essential.

Sl. No. 11, 15 & 19: Prior basic knowledge of computers is essential. Inclination towards creativity will be an advantage.

Sl. No. 13 & 17: Prior basic knowledge of computers and a creative bent of mind is essential.

## 4. Centre For Development of Advanced Computing

<p><b>A-34, Industrial Area, Phase-VIII, Mohali-160071 Punjab INDIA</b></p> <p>Tel No.: +91 - 172 - 2237 052 - 57</p> <p>Fax No.: +91 - 172 - 2237 050</p> <p>Email: <a href="mailto:itec@cdacmohali.in">itec@cdacmohali.in</a></p> <p>Website: <a href="http://www.cdacmohali.in">www.cdacmohali.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr. J.S.Bhatia</b>            Tel No.: +91 172 - 2237 050            +91 - 172 - 5090 911            Fax No.: +91 - 172 - 2237 050 - 51            E-mail: <a href="mailto:jsb@cdacmohali.in">jsb@cdacmohali.in</a></p> <p><b>ITEC COORDINATOR</b></p> <p><b>Mr. Sanjay Sood            HOD (ACS)</b>            Tel No.: +91 - 172 - 2237 052 - 57,            Ext: 217            Mobile: +91 9988883660            E-mail: <a href="mailto:spsood@cdacmohali.in">spsood@cdacmohali.in</a></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. Hemant Lenka            Design Engineer (ACS)            Tel No.: +91 172 - 2237 052 - 57, Ext: 217            E-mail: <a href="mailto:hemant_lenka@yahoo.com">hemant_lenka@yahoo.com</a>            Mobile: +91 9417173598</p>	

SI No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
20	Training Programme in Network Security Assessment & Pro-active Defense	8 weeks	05.04.2010	28.05.2010	30
21	Course in 3D Animation	8 weeks	05.04.2010	28.05.2010	30
22	Advanced Course in CADD Engineering	12 weeks	31.05.2010	20.08.2010	30
23	Training Programme in e-Governance for Human Capacity Building	12 weeks	31.05.2010	20.08.2010	30
24	Advanced Course in Multimedia & Web Design Technology	12 weeks	23.08.2010	12.11.2010	30
25	Advanced Course in Computer Networks Engineering & Management	12 weeks	23.08.2010	12.11.2010	30
26	Training Programme on Network Integration and Support	12 weeks	15.11.2010	4.02.2011	30
27	PCB CAD	6 weeks	15.11.2010	24.12.2010	30
28	Advanced Course in Telemedicine and Medical	4 weeks	27.12.2010	21.01.2011	30

	Informatics				
29	Training Program on Information & Network Security	8 weeks	07.02.2011	01.04.2011	30
30	Diploma in Linux for Network Applications	8 weeks	07.02.2011	01.04.2011	30

### **Eligibility Criteria**

Sl. No.20 & 26: Graduate in Science (Electronics/Computer Science/Telecom or equivalent) with some experience; or Graduate of Industrial Training Institute in any of the areas mentioned in the course contents with some experience; or 2 years technical courses in Electronics/Electrical/Telecom after 12 years of schooling. Experience of 1-2 years in information security. Network Security Administrator.

Sl.No. 21 & 24 : 12 years of schooling, or Graduates with working knowledge of computers.

Sl. No. 22: Degree/Diploma in Civil, Mechanical, Architecture, working professionals in designing.

Sl. No.23: Graduate with working knowledge of computers. Experience minimum 2 years. Government employees at supervisory level.

Sl. No.25: Graduate with working knowledge of computers/ 2 years technical course in Electronics/Telecom/Computers with 12 years of schooling.

Sl. No.27: BE/BSc/Diploma in Electronics, Instrumentation, Electrical.

Sl. No.28: Hospital Administrators/Paramedical staffs/Pharmacists/Graduate in Medical Science with some working knowledge of computers. Preferably from Government/Public healthcare institutions/Universities or other academic institutions/Health and Telecom Ministries.

Sl. No.29: Graduate with knowledge of Windows O.S. preferably familiarity with its administration. Understanding of networking/OSI models and concepts of protocol. System Administrator, Network Administrator.

Sl. No.30: Graduates with working knowledge of computers.2 years technical course in Electronics/Telecom/Computer with 12 years of schooling.

## 05. Centre For Development of Advanced Computing

<p><b>B-30, Institutional Area, Sector-62, Noida- 201307 (U.P.)</b></p> <p>Tel. No: +91 120-3063303</p> <p>Fax No: +91 120-3063374</p> <p>Email: vksharma@cdacnoida.in</p> <p>Website: <a href="http://www.cdacnoida.in">http://www.cdacnoida.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr. George Varkey</b> <b>Executive Director</b></p> <p>Tel. No. : +91 120-3063300 Fax No : + 91 120-2402569 E- Mail : varkey@cdacnoida.in</p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Mr. V. K. Sharma</b></p> <p>Tel. No.: +91 120-3063303 Fax No.: +91 120-3063374 E- Mail : vksharma@cdacnoida.in Mobile No. : +91 9811900715</p>
<p><b><u>24 HOURS EMERGENCY CONTACT NUMBERS/ AFTER OFFICE/ HOLIDAYS</u></b></p> <p>Mr. V. K. Sharma Tel. No. :+91 120-3063303 Mobile: +91 9811900715</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
31.	Specialized Programme on Reducing Cyber Crime through Knowledge Exchange and Capacity Building	8 weeks	02.08.2010	24.09.2010	25
32.	Specialized Programme on e-Governance Application Development	12 weeks	18.10.2010	07.01.2011	25
33.	Specialized Programme on Web Application Development and using Open Source Tools	12 weeks	18.10.2010	07.01.2011	25
34.	Specialized Programme on Internetworking Design and LAN WAN Administration	12 weeks	10.01.2011	01.04.2011	25
35.	Specialized Programme on Application Development using GIS & Remote Sensing	8 weeks	17.01.2011	11.03.2011	25

### **Eligibility Criteria**

Sl. No. 31: 2 years technical course or graduate with knowledge of: windows operating system, preferably familiarity with its administration though not essential, and understanding of networking concepts.

Sl. No. 32: 2 years technical course or graduate in any stream after 12 years of schooling. Knowledge of any programming language is desirable.

Sl. No. 33-35: 2 years technical course or graduate in any stream after 12 years of schooling.

## 06. Centre For Excellence in Telecom Technology and Management

<p><b>Technology Street, Hiranandani Gardens, Powai, Mumbai - 400 076</b></p> <p>Tel.No. +91 22 25714585</p> <p>Fax No. +91 22 25707274 +91 22 25706700 +91 22 25714545</p> <p>Email : <a href="mailto:debdpr@mtnl.net.in">debdpr@mtnl.net.in</a> <a href="mailto:ambd@cettm.mtnl.in">ambd@cettm.mtnl.in</a></p> <p>Website : <a href="http://cettm.mtnl.in/infra">http://cettm.mtnl.in/infra</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr. M.K. Shedha.</b> <b>Principal Gen. Manager</b> Tel. No. : <b>+91 22 25707088</b> Fax No. : <b>+91 22 25707066</b> E- Mail : <a href="mailto:cgmtrg@mtnl.net.in">cgmtrg@mtnl.net.in</a></p> <p><b>Head Of The Departments</b> <b>Ms. T.S. Sivakamy,G.M.(Trg-3 )</b> <b>(Switching, IT, Management, Transmission &amp; Wireless)</b> Tel No. <b>+91 22 2570 7878</b> Fax No. : <b>+91 22 2570 7274</b> E- Mail : <a href="mailto:amtra3@cettm.mtnl.in">amtra3@cettm.mtnl.in</a></p>
<p><b>ITEC COORDINATOR</b></p> <p><b>Mr. G.M. Mulgund</b> <b>AGM(BD&amp;PR), CETTM</b> Tel. No. : <b>+91 22 25714585</b> Fax No. : <b>+91 22 25706700</b> E- Mail : <a href="mailto:debdpr@mtnl.net.in">debdpr@mtnl.net.in</a> <a href="mailto:debdpr@cettm.mtnl.in">debdpr@cettm.mtnl.in</a> <a href="http://www.cettm.mtnl.in">in</a> Mobile No. : <b>+91 98692 83344</b></p>	
<p><b>24 hours Emergency Contact Numbers (after office hours / holidays)</b></p> <p>Mr. G. M. Mulgund, AGM(BD&amp;PR), CETTM TEL. NO. : +91 22 25714585, +91 22 25704445 MOBILE : +91 98692 83344, +91 98694 16043</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
36	Telecom Management	6 weeks	14.06.2010	23.07.2010	30
37	Data communication and IP Technologies	8 weeks	21.06.2010	13.08.2010	24
38	Next Generation Network Technologies and Future Trends	5 weeks	19.07.2010	20.08.2010	30
39	Broadband Technologies and Future Trends	6 weeks	23.08.2010	01.10.2010	24
40	Telecom Network Planning & Engineering	5 weeks	13.09.2010	15.10.2010	30
41	Switching Technologies and Signaling Systems	6 weeks	04.10.2010	12.11.2010	30

42	IP Networks & Advanced Routing Technologies	6 weeks	18.10.2010	26.11.2010	30
43	Optical Fibre Cable and Systems	6 weeks	08.11.2010	17.12.2010	30
44	Mobile Technologies and Services	6 weeks	17.01.2011	25.02.2011	30
45	Telecom Billing and Finance Management	5 weeks	14.02.2011	18.03.2011	30
46	MPLS Technology	6 weeks	07.03.2011	15.04.2011	30
47	Data Communication and IP Technologies	8 weeks	07.03.2011	22.04.2011	24

**Eligibility criteria**

Sl. No. 36 – 47: Graduate / Diploma with relevant experience.

## 07. CMC Ltd.

<p><b>6<sup>th</sup> Floor, Shahpuri Tower, C-58, Community Centre, Janakpuri, New Delhi – 110058</b></p> <p>Tel. No: + 91 11 25509076, 25534208/9</p> <p>Fax NO: +91 11 25624211/ 25534249</p> <p>Email: itec.cmc@cmcltd.com</p> <p>Website: <a href="http://www.cmcltd.com">www.cmcltd.com</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr. Avtar Singh Saini</b> TEL. NO. : <b>91-11-65515112</b> FAX NO. : <b>91-11-25624211</b> E- MAIL : <a href="mailto:avtar.saini@cmcltd.com">avtar.saini@cmcltd.com</a></p> <p><b>ITEC COORDINATOR</b></p> <p><b>Mr. Vijay Bhushan Bali</b> TEL. NO.: <b>91-11-25619411</b> FAX NO.: <b>91-11-25624211</b> E- MAIL: <a href="mailto:vb.bali@cmcltd.com">vb.bali@cmcltd.com</a> MOBILE NO. : <b>91-9910061667</b></p>
<p><b>24 hours emergency contact numbers/after office/holidays</b></p> <p>Mr. Vijay Bhushan Bali Tel. No. : 91-11-25619411 Mobile : 91-9910061667</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
48	Certificate Course in English Fluency and I.T. Skills	12 weeks	05.04.2010	25.06.2010	30
49	Certificate Course for Proficiency in Business Communication and Life Skills (and Internet Technology)	8 weeks	05.04.2010	29.05.2010	30
50	Certificate Course in Computer Hardware & Networking	12 weeks	26.04.2010	16.07.2010	30
51	Certificate Course in Advanced Software Technology	12 weeks	04.07.2010	24.09.2010	30
52	Certificate Course in Advanced Web Technology	12 weeks	04.07.2010	24.09.2010	30
53	Certificate Course in English Fluency	8 weeks	02.08.2010	24.09.2010	30
54	Certificate Course in Computer Hardware & Networking	12 weeks	08.11.2010	28.01.2011	30
55	Certificate Course in English Fluency and I.T. Skills	12 weeks	08.11.2010	28.01.2011	30
56	Certificate Course in Advanced Software Technology	12 weeks	03.01.2011	25.03.2011	30
57	Certificate Course for Proficiency in Business Communication and Life Skills (and Internet Technology)	8 weeks	03.01.2011	25.02.2011	30



### **Eligibility criteria**

Sl. No. 48 & 55: Participants who look forward to read, write and speak English fluently and use computers effectively.

Sl. No. 49 & 57: Participants who look forward to enhance their communications and life skills.

Sl. No. 50 & 54: Graduates in Science/Maths or equivalent degree with basic knowledge of computers.

Sl. No. 51 & 56: Graduates who have basic knowledge of computers, preferably with prior knowledge of any one programming language.

Sl. No. 52 : Graduates who have basic knowledge of computers, preferably with prior knowledge of any one programming language.

Sl. No. 53: Participants who look forward to use English effectively at work and be ready for an international work environment.

## 08. NIIT Ltd.

<p><b>8, Balaji Estate, Kalkaji, New Delhi - 110019</b></p> <p>Tel. No: +91-11-40586425/91</p> <p>Fax Nos: +91-11-41675844</p> <p>Email: <a href="mailto:manik.anand@niit.com">manik.anand@niit.com</a></p> <p>Website: <a href="http://www.niit.com">www.niit.com</a></p>	<p><b>HEAD OF INSTITUTE:</b></p> <p><b>Mr. Shobhit Krishna</b> <b>Zonal Head (N &amp;E)</b> Tel. No. : +91-11-40586425/91 Fax: No. : +91-11-41675844 Email : <a href="mailto:Shobhit.krishna@niit.com">Shobhit.krishna@niit.com</a> Mobile : 9999399309</p> <p><b>ITEC COORDINATOR</b> <b>Mr. Manik Anand</b> <b>Sr. Business Manager</b> Tel. No. : +91-11-40586425/91 Fax: No. : +91-11-41675844 Email : <a href="mailto:manik.anand@niit.com">manik.anand@niit.com</a> Mobile No.: +91-9999399309</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. Punkit Bakshi Tel. No. : +91-11-40586491 Mobile No. : + 91-9953891090</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
58	Certificate in Spoken English and MS-Office Skills	8 weeks	05.04.2010	31.05.2010	30
59	Diploma in Advanced Networking	12 weeks	05.04.2010	28.06.2010	30
60	Diploma in Communication English, IT & Networking Skills	12 weeks	07.06.2010	30.08.2010	30
61	Certificate in Spoken English and MS-Office skills	8 weeks	05.07.2010	30.08.2010	30
62	Certificate Course in Spoken English and Web Development	8 weeks	06.09.2010	01.11.2010	30
63	Certificate in Database Administration & e-Commerce	8 weeks	06.09.2010	01.11.2010	30
64	Diploma in Advanced Networking	12 weeks	08.11.2010	31.01.2011	30
65	Diploma in Communication English, IT & Networking Skills	12 weeks	08.11.2010	31.01.2011	30
66	Certificate in Spoken English and MS-Office skills	8 weeks	04.02.2011	01.04.2011	30
67	Proficiency in Spoken English	8 weeks	04.02.2011	01.04.2011	30

## **Eligibility criteria**

Sl. No. 58,60,61,65 & 66: Should be able to read and write in English language, basic knowledge of computers will be added advantage. Minimum 2-3 years of working experience.

Sl. No. 59,62,63 & 64: Working knowledge of Microsoft® Windows as Operating System. 3-4 years of work experience.

Sl. No.67: Basic understanding with English and familiarity with the English alphabet. 2-3 years of working experience.

## 09.The English and Foreign Languages University

<p><b>Osmania University Campus, Hyderabad – 500 605 A P</b></p> <p>Tel No.: +91 - 40 - 2709 6554</p> <p>Fax No.: +91 - 40 - 2709 6554</p> <p>Email: eflu_itp@rediffmail.com</p> <p>Website: www.efluniversity.ac.in</p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Prof. Abhai Maurya Vice Chancellor</b></p> <p>Tel. No. : +91-40-27098141            Fax: No. : +91-40-27098141            Email : abhai.maurya@gmail.com</p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Malathy Krishnan Professor</b></p> <p>Tel. No. : +91-40-27096554            Fax: No. : +91-40-27096554            Email : eflu_itp@rediffmail.com                      dean.nfcar@gmail.com            Mobile No.: +91-9849080276</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Prof. Malathy Krishnan            Mobile No. :+919849080276</p>	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
68	Progress to Proficiency – <i>Basic</i>	12 weeks	18.06.2010	10.09.2010	40
69	Progress to Proficiency – <i>Intermediate</i>	12 weeks	18.06.2010	10.09.2010	40
70	Progress to Proficiency – <i>Advanced</i>	12 weeks	18.06.2010	10.09.2010	40
71	Progress to Proficiency – <i>Basic</i>	12 weeks	17.09.2010	10.12.2010	40
72	Progress to Proficiency – <i>Intermediate</i>	12 weeks	17.09.2010	10.12.2010	40
73	Progress to Proficiency – <i>Advanced</i>	12 weeks	17.09.2010	10.12.2010	40
74	Progress to Proficiency – <i>Basic</i>	12 weeks	07.01.2011	01.04.2011	40
75	Progress to Proficiency – <i>Intermediate</i>	12 weeks	07.01.2011	01.04.2011	40
76	Progress to Proficiency – <i>Advanced</i>	12 weeks	07.01.2011	01.04.2011	40

### **Eligibility criteria**

Sl. No. 68,71 & 74: Professionals from any field with basic understanding and literacy in English.

Sl. No. 69, 72 & 75: Professionals from any field with a moderate ability in receptive skills (Listening & Reading) and productive skill (Speaking & Writing).

Sl. No. 70, 73 & 76 : Professionals from any field with adequate competence in using English.

## 10. UTL Technologies Ltd.

<p><b>19/6, Ashokapuram School Road, Industrial Suburb, Yeshwanthpur, Bangalore-560 (022, Land Mark – Near ISCKON Temple)</b></p> <p>Tel No.: +91 - 80 - 23472171, 2347 2172</p> <p>Fax No.: +91 - 80 - 23572795</p> <p>Email: itec@utltraining.com</p> <p>Website: www.utltraining.com</p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr. J Srinivasa Raju</b> Tel. No.: +91 - 80 - 2347 2171, 2347 2172 Fax No.: +91 - 80 - 2357 2795 E-mail: <a href="mailto:srinivasraju@utltraining.com">srinivasraju@utltraining.com</a> Mobile: +91 9980866166</p>
	<p><b>ITEC COORDINATOR</b></p> <p><b>Mr. Raja Shekar. N</b> Tel. No: +91 - 80 - 2347 2171, +91 - 80 - 2347 2172 Fax No.: +91 - 80 - 2357 2795 E-mail: <a href="mailto:rshekar@utltraining.com">rshekar@utltraining.com</a> Mobile: +91 9739002631, 8050603976</p>
<p><b>24 Hours Emergency Contact Numbers / After Office / Holidays</b></p> <p>Mr. J Srinivasa Raju Tel No.: +91 - 80 - 2347 2171, 2347 2172 Mobile: + 91 9980866166</p>	

SI No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
77	Certificate Course in Networking – (A+, N+, MCSE, CCNA)	12 weeks	17.05.2010	07.08.2010	30
78	Diploma in Mobile Communication - GSM & CDMA, 3G & NMS	10 weeks	17.05.2010	24.07.2010	25
79	Certificate Course in Network Security	8 weeks	09.08.2010	02.10.2010	30
80	Certificate in Optical Networking and NMS	8 weeks	09.08.2010	02.10.2010	25
81	Certificate Course in Linux Administration	8 weeks	04.10.2010	27.11.2010	25
82	Certificate Course in Call Center Operations	6 weeks	08.11.2010	18.12.2010	25
83	Certificate Course in Network Security	8 weeks	08.11.2010	01.01.2011	30
84	Certificate Course in Networking – (A+, N+, MCSE, CCNA)	12 weeks	09.01.2011	30.03.2011	30

85	Diploma in Mobile Communication - GSM & CDMA, 3G & NMS	10 weeks	09.01.2011	18.03.2011	25
----	--	----------	------------	------------	----

### **Eligibility Criteria**

Sl. No.77 & 84: Graduates in Science, Arts, & Commerce (with prior knowledge of computers)/Engineers/Diploma holders in Electronics/ Electrical/ Computer Science/ Telecom/Instrumentation or equivalent. Exposure to networking fundamentals and network functions is desirable; Officials of IT Departments of all Ministries and people responsible for network maintenance of all departments of Universities and Companies

Sl. No.78 & 85: Graduates/Engineers/Diploma holders in Electronics/ electrical computer science/ telecom/instrumentation or equivalent. Exposure to Telecom/Mobile technology is desirable; Officials from Ministry of Communications, IT, broadcasting and others from universities and companies involved in setting up of telecom infrastructure and technology transfer.

Sl. No.79 & 83: Graduates/Engineers/Diploma holders in Electronics/ Electrical/ Computer Science/ Telecom/Instrumentation or equivalent. Even graduate in Arts and Commerce with prior computer knowledge can also apply. Participant should have a good knowledge of Computer Networking and O.S. Officials of IT Departments of all Ministries and people responsible for network maintenance of all departments of Universities and Companies are eligible.

Sl. No.80: Post Graduates/Engineers/Diplomat holders/Graduates in Computer Science/Electronics/Electrical/Instrumentation or equivalent. Participants should have good working knowledge of networking concepts; prior experience will be an added advantage; Officials of Ministry of Communications, IT Departments of all Ministries and people responsible for network commissioning and management; and people from Universities and Companies working on networking and network management.

Sl. No.81: Graduates/Engineers/Diploma holders in Electronics/ Electrical/Computer Science/ Telecom/Instrumentation or equivalent. Even graduate in Arts and Commerce with prior computer knowledge can also apply. Exposure to LINUX/UNIX Operating System and basics of networking is desirable. Prior experience as system/network administrators preferable; Officials of IT Departments of all Ministries and people responsible for systems and software maintenance of all departments of universities and companies.

Sl. No.82: Post Graduates/Graduates/Diploma holders in Science, Arts, Commerce, Computer Science, Electronics or equivalent. Proficiency in English is must. Functional experience in sales, marketing, support and operations is desirable but not essential. Officials of all ministries responsible for interdepartmental and public communications. Also professors, and lecturers of various universities who want to further communication skills and people aspiring to be call center agents.

# **Management Courses**



## 11. Administrative Staff College of India

<b>Bella Vista</b> <b>Raj Bhavan Road</b> <b>Hyderabad - 500 082 (A.P.)</b> <b>INDIA</b>  Tel: 040 - 6653- 3000 Fax: 040 - 2331- 2954 Email: poffice@asci.org.in Website: <a href="http://www.asci.org.in">http://www.asci.org.in</a>	<b>HEAD OF INSTITUTE</b>  <b>Dr. Siripurapu K Rao</b> <b>Director General</b>  Tel. No. : 040 – 66534223 / 4251 Fax No. : 040 - 23321401 E- Mail : skrao@asci.org.in
	<b>ITEC COORDINATOR</b>  Prof. Raj V Ponnaluri Dean Of Training & Conferences Tel. No. : 040 – 6653 3080 Fax No. : 040 – 2331 2199 E- Mail : rvp@asci.org.in Mobile No. : +91 9652 887 100
<b>24 HOURS EMERGENCY CONTACT NUMBERS/AFTER OFFICE/HOLIDAYS</b>  Col. S R Damle TEL. NO. : 040-66533000	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
86	General Management Programme for Senior Executives: Session -115	4 weeks	07.06.2010	02.07.2010	15
87	General Management Programme for Senior Executives: Session -116	4 weeks	10.01.2011	04.02.2011	15

### Eligibility Criteria

Managers at the upper Middle and Senior Management levels with high growth potential who are likely to take up higher business responsibilities The Programme is relevant and beneficial to both the Public and Private sector organizations – nationally and internationally.

## 12. Institute of Applied Manpower Research

<p><b>Plot No.25, Sector A-7, Institutional Area, Narela, Delhi.</b></p> <p>Tel. No. +91 11 27783467, 27787211, 27787213 EPABX: +91 11 27787214-18 Fax No. + 91 11 27787211 E-Mail: <a href="mailto:iamr@vsnl.com">iamr@vsnl.com</a>, <a href="mailto:iamr_pgdc@vsnl.net">iamr_pgdc@vsnl.net</a> Website: <a href="http://www.iamrindia.org/">http://www.iamrindia.org/</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Prof. Santosh K. Mehrotra Director</b></p> <p>Tel. No. +91 11 27783468 Fax No. +91 11 27783467 E-MAIL: <a href="mailto:iamrdir@gmail.com">iamrdir@gmail.com</a></p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p>Dr. (Mrs.) Mridula Sharma Tel. No.: +91 11 27787213 Fax No. +91 11 27787211 E-Mail: <a href="mailto:mridulagd@hotmail.com">mridulagd@hotmail.com</a> Mobile: +91 9868141570</p>		
<p><b>24 hours emergency contact numbers/ after office hours/holidays</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>1. Dr.(Mrs.) Mridula Sharma Tel. No. +91 11 27787211 Fax No. - 27787213 E-Mail: <a href="mailto:mridulagd@hotmail.com">mridulagd@hotmail.com</a> <a href="mailto:shachi.joshi7@gmail.com">shachi.joshi7@gmail.com</a> Mobile: +91 9868141570</p> </td> <td style="width: 50%; vertical-align: top;"> <p>2. Dr. (Mrs Shachi Joshi Tel. No. +91 11 27787212 Fax No : +91 11 27787211 E-Mail : Mobile : +91 9212376275</p> </td> </tr> </table>		<p>1. Dr.(Mrs.) Mridula Sharma Tel. No. +91 11 27787211 Fax No. - 27787213 E-Mail: <a href="mailto:mridulagd@hotmail.com">mridulagd@hotmail.com</a> <a href="mailto:shachi.joshi7@gmail.com">shachi.joshi7@gmail.com</a> Mobile: +91 9868141570</p>	<p>2. Dr. (Mrs Shachi Joshi Tel. No. +91 11 27787212 Fax No : +91 11 27787211 E-Mail : Mobile : +91 9212376275</p>
<p>1. Dr.(Mrs.) Mridula Sharma Tel. No. +91 11 27787211 Fax No. - 27787213 E-Mail: <a href="mailto:mridulagd@hotmail.com">mridulagd@hotmail.com</a> <a href="mailto:shachi.joshi7@gmail.com">shachi.joshi7@gmail.com</a> Mobile: +91 9868141570</p>	<p>2. Dr. (Mrs Shachi Joshi Tel. No. +91 11 27787212 Fax No : +91 11 27787211 E-Mail : Mobile : +91 9212376275</p>		

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
88	International Training Programme in Human Resource Planning and Development	8 weeks	12.07.2010	03.09.2010	30
89	International Training Programme on Global Human Resource Management	4 weeks	10.09.2010	10.10.2010	30
90	International Training Programme in Manpower Research	8 weeks	20.10.2010	20.12.2010	30
91	Advanced Diploma Course in Human Resource Planning and Development	39 weeks	01.02.2011	31.10.2011	30
92	Master's Degree in Human Resource Planning and Development	1 year (52 weeks)	01.02. 2011	31.01.2012	40
93	International Training Programme on Human Capabilities	4 weeks	01.03.2011	30.03.2011	30

**Eligibility Criteria** : Sl. No.-88-93 : Bachelor's Degree or equivalent

### 13. Indian Institute of Management (A)

<p><b>Vastrapur, Ahmedabad 380 015, India</b></p> <p>Tel No.: +91 - 79 - 6632 4455, 6632 4456, 6632 4457</p> <p>Fax No.: +91 - 79 - 6632 4455, 66324586</p> <p>E-mail: pgppmp@iimahd.ernet.in</p> <p>Website: <a href="http://www.iimahd.ernet.in">http://www.iimahd.ernet.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Prof. Sebastian Morris</b>  <b>Chairperson PGP-PMP</b>            Tel No.: +91 - 79 - 6522 4886 (D),            6632 4455, 6632 4456, 6632 4457            Fax No.: +91 - 79 - 6632 4455,            6632 4586</p> <p><b>ITEC COORDINATOR</b></p> <p><b>Ms. Revathi Srinivasan</b>            Fax No.: +91 - 79 - 6632 4455, 6632 4586            E-mail: revathi@iimahd.ernet.in</p>
<p>24 Hours Emergency Contact Numbers/ After Office Hours/Holidays</p> <p>Prof. Sebastian Morris            Tel No.: +91 - 79 - 6522 4886 (D), 6632 4455, 6632 4456, 6632 4457            Mobile: +91 09824232121</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
94	Post Graduate Course in Public Management and Policy (PGP - PMP)	52 weeks	*		15

\* Dates will be intimated in due course.

**Eligibility Criteria:**

Sl. No. 94: Graduation in any discipline with 7 years experience in a Managerial / Executive or Administrative position. Must qualify GMAT and IIM interview.

## 14. International Management Institute

<p><b>B – 10, 30&amp;31, Qutab Institutional Area, Tara Crescent, New Delhi – 110016</b></p> <p>Tel. No. : + 91 11 46012730, 46012731, 26961437/3519/6143/9089</p> <p>Fax Nos: + 91-11-26867539</p> <p>Email: <a href="mailto:imiinfo@imi.edu">imiinfo@imi.edu</a></p> <p>Website: <a href="http://www.imi.edu">www.imi.edu</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr. C S Venkata Ratnam</b> <b>Director</b></p> <p>Tel. No.: 91-11-26968351, 26529241, 65646463</p> <p>Fax: No.: 91-11-26867539</p> <p>Email : <a href="mailto:csvenkataratnam@imi.edu">csvenkataratnam@imi.edu</a></p> <hr/> <p><b>ITEC COORDINATOR:</b></p> <p><b>Dr. Siddharth Varma &amp; Dr. Arvind Chaturvedi</b> <b>Professor (for both)</b></p> <p>Tel. No. : 91-11-46012730, 46012731, 26961437/3519/ 6143/9089, Extn. No.- 3134</p> <p>Fax: No.: 91-11-26867539</p> <p>Email: <a href="mailto:svarma@imi.edu">svarma@imi.edu</a> and <a href="mailto:achaturvedi@imi.edu">achaturvedi@imi.edu</a></p> <p>Mobile No.: +91 9811225502</p>
<p><b>24 hrs Emergency / After Office/Holidays Contact Nos.</b></p> <p>Dr. Siddharth Varma, Dr. Arvind Chaturvedi</p> <p>Tel. No. : 91-11-46012730, 46012731, 26961437/3519/6143/9089, Extn. No. -3322 and 3134</p> <p>Mobile No. : +91 9999005293, +91 9811225502</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
95	Certificate Course in Operations Management	12 weeks	29.03.2011	30.06.2011	30
96	Executive Post Graduate Diploma in Management	52 weeks in India*  *plus 13 weeks project in home country	29.03.2011 (course work in India) ----- 02.04.2012 (project in home country)	30.03 2012 (course work in India) ----- 30.06. 2012 (project in home country)	15

### Eligibility Criteria :

Sl No. 95 : Graduate in Science or Engineering.

Sl No. 96 : Post –degree with 5 years or more full-time experience.

## 15. National Institute of Bank Management

<p><b>NIBM Post Office, Kondhwe Khurd, Pune 411 048</b></p> <p>Tel No.: +91 - 20 - 2671 6000</p> <p>Fax No.: +91 - 20 - 2683 4478</p> <p>Email: <a href="mailto:director@nibmindia.org">director@nibmindia.org</a></p> <p>Website: <a href="http://www.nibmindia.org">http://www.nibmindia.org</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr Asish Saha</b> <b>Director</b></p> <p>Tel No.: +91 - 20 - 2671 6000 Fax No.: +91 - 20 - 2683 1447 E-mail: <a href="mailto:director@nibmindia.org">director@nibmindia.org</a></p> <p><b>ITEC COORDINATOR</b></p> <p><b>Dr Virender Sharma,</b> <b>Head, Administrative Services</b></p> <p>Tel No.: +91 - 20 - 2671 6000 / 2671 6399 Fax No.: +91 - 20 - 2683 4478 E-mail: <a href="mailto:has@nibmindia.org">has@nibmindia.org</a></p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>Dr Virender Sharma - HAS Tel No.: +91 - 20 - 2671 6000</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
97	International Programme in Bank Financial Management	2 weeks	28.06.2010	10.07.2010	30
98	International Programme in Banking and Finance	4 weeks	28.02.2011	26.03.2011	30

**Eligibility Criteria :** Graduates, 5 years in Banking/Finance Ministry/ Corporate.

# **SME/Rural Development Courses**

## 16. Entrepreneurship Development Institute of India

<p><b>Via Ahmedabad Airport &amp; Indira Bridge</b>  <b>P.O. Bhat 382 428</b>  <b>Dist. Gandhinagar (Gujarat), INDIA</b></p> <p>Tel. No.: + 91-79-23969151, 23969158, 23969161, 23969163</p> <p>Fax No. : + 91-79-23969164</p> <p>Email : info@ediindia.org</p> <p>Wensite : <a href="http://www.ediindia.org">www.ediindia.org</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p>Dr. Dinesh Awasthi</p> <p>Tel. No. : +91-79-23969157</p> <p>Fax No. : +91-79-23969160</p> <p>E- Mail : dinesh@ediindia.org</p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Ms. Lalitha Krishnan</b></p> <p>Tel. No. : +91-79-23969158/161/163</p> <p>Fax No. : +91-79-23969160/23969164</p> <p>E- Mail : <a href="mailto:lalitha@ediindia.org">lalitha@ediindia.org</a></p> <p>Mobile No. :+ 91 99746 94496</p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>Mr. K.K. Soni, Chief Administrative Officer (Adm.Per. &amp; Estate) In-charge</p> <p>TEL. NO. : + 91-79-23969151, 23969158, 23969161,23969163</p> <p>MOBILE : 99250 16850                      Residence : +91-79-26753818</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
99	Governance & Management of Non-Profit Organizations (NPOs)/NGOs	6 weeks	28-06-2010	06-08-2010	40
100	Use of English Language in Business Communication	6 weeks	28-06-2010	06-08-2010	40
101	ICT Enabled Office Applications, Web Designing And E-Commerce For Small Enterprise Operations	6 weeks	16-08-2010	24-09-2010	40
102	Business Development Service Providers for Micro Enterprise and Micro Finance	6 weeks	16-08-2010	24-09-2010	40
103	Entrepreneurial Management	6 weeks	08-11-2010	17-12-2010	40
104	Cluster Development Executives (CDEs) Programme	6 weeks	08-11-2010	17-12-2010	40
105	Entrepreneurship & Small Business Promotion	6 weeks	03-01-2011	11-02-2011	40

106	Business Research Methods & Data Analysis	6 weeks	03-01-2011	11-02-2011	40
107	Industrial & Infrastructure Project Preparation & Appraisal	6 weeks	21-02-2011	31-03-2011	40
108	Promoting Innovation & Entrepreneurship through Incubation	6 weeks	21-02-2011	31-03-2011	40

**Eligibility Criteria :**

SI No. 99,100,102,103,104,105,107 & 108 : Graduation with basic knowledge of English

SI No. 101 : A Certificate/ Diploma/Degree in any discipline with basic knowledge of English and familiarity with MS Office

SI No.106 : Diploma/Degree in any discipline with basic knowledge of English.



## 17. National Institute of Entrepreneurship and Small Business Development

<p><b>A-23, Sector-62, (Institutional Area), Noida-201 301, U.P.</b></p> <p>Tel. No. : + 91-120-2403054-62</p> <p>Fax No.: + 91-120-2403057/62</p> <p>Email : <a href="mailto:rrsingh004@yahoo.in">rrsingh004@yahoo.in</a>  <a href="mailto:rrsingh004@gmail.com">rrsingh004@gmail.com</a>  <a href="mailto:drrsbishnoi@yahoo.com">drrsbishnoi@yahoo.com</a></p> <p>Website :  <a href="http://www.niesbud.org/niesbud.nic.in">http://www.niesbud.org/niesbud.nic.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Shri K R Arya</b>  <b>Executive Director</b>  Tel. No. : 2403055-56  Fax No. : 2403057/62  E- Mail : <a href="mailto:edniesbud@rediffmail.com">edniesbud@rediffmail.com</a></p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Dr. Rishi Raj Singh</b>  <b>Director Training UEPA &amp; Training Officer</b>  Tel. No. : 91-120-2403062  Fax No. : 91-120-2403062  E- Mail : <a href="mailto:rrsingh004@yahoo.in">rrsingh004@yahoo.in</a>  <a href="mailto:rrsingh004@gmail.com">rrsingh004@gmail.com</a>  <a href="mailto:drrsbishnoi@yahoo.com">drrsbishnoi@yahoo.com</a>  Mobile No. : 9818658897</p>
<p><b>24 hours emergency contact numbers/after office/holidays</b>  Dr. Rishi Raj Singh (Director Training UEPA &amp; Training Officer)  TEL. NO. : 91-120-2403062  MOBILE : 9818658897</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
109	Human Resource Development and Entrepreneurship Education Training (HRD-EE)	8 weeks	30.08.2010	22.10.2010	30
110	Small Business Planning and Promotion (SBPP)	8 weeks	04.10.2010	26.11.2010	30
111	Business Advisors' Training (BAT)	8 weeks	04.10.2010	26.11.2010	30
112	Women and Enterprise Development (WED)	8 weeks	01.12.2010	25.01.2011	30
113	Trainers Training on Entrepreneurship and Promotion of Income Generation Activities (TT-EPIGA)	8 weeks	01.12.2010	25.01.2011	30
114	Entrepreneurship for Small Business Trainers/Promoters (ESB-TP)	8 weeks	01.02.2011	24.03.2011	30
115	Trainers Training on Sustenance and Growth of Self Help Groups (TT-SHSHG)	8 weeks	01.02.2011	24.03.2011	30

**Eligibility Criteria :**

'A' Level or Equivalent; Adequate knowledge of English is necessary for effective participation.

## 18. National Institute of Micro Small and Medium Enterprises

<p><b>Yousufguda, Hyderabad- 500 045</b></p> <p>Tel. No. + 91 - 40 - 23608544 - 46 + 91 - 40 - 23608316 - 18</p> <p>Fax No.: +91-40-23608547, 23608956</p> <p>Email: <a href="mailto:registrar@nimsme.org">registrar@nimsme.org</a>, <a href="mailto:registraroffice@nimsme.org">registraroffice@nimsme.org</a></p> <p>Website: <a href="http://www.nimsme.org">www.nimsme.org</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr Chukka Kondaiah Director General</b> Tel. No. : 040-23608577 Fax No. : 040-23608547 E- Mail : <a href="mailto:ck@nimsme.org">ck@nimsme.org</a></p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Prof. NVNS Dev Registrar</b> Tel. No. : + 91-40-23608544 - 46 Ext 258 Fax No : + 91-40-23608956 E- Mail : <a href="mailto:registrar@nimsme.org">registrar@nimsme.org</a> Mobile No. : +91 9866426680</p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b> Mr. N Murali Kishore, Asst. Registrar Tel. No. : +91 -40-23608544 - 46 Ext 260 &amp; 217 Mobile : +91-9391032238</p>	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
116	Communication Skills in English and Promotion of Micro, Small and Medium Enterprises (EPMSME)	12 weeks	09.08.2010	29.10.2010	30
117	Communication Skills in English and Promotion of Food Processing Enterprises (EPFPE)	12 weeks	09.08.2010	29.10.2010	30
118	Communication Skills in English and Information Systems & Services for SMEs (EISSSME)	12 weeks	09.08.2010	29.10.2010	30
119	Communication Skills in English and ICT for Business Promotion of SMEs (EIBPME)	12 weeks	09.08.2010	29.10.2010	30
120	Communication Skills in English and Capacity Building for providing Alternative Livelihood Opportunities for Poor (ECBALO)	12 weeks	09.08.2010	29.10.2010	30
121	Tourism and Hospitality Management (THM)	8 weeks	06.09.2010	29.10.2010	30
122	Enterprise Development through Micro Finance (EDMF)	8 weeks	06.09.2010	29.10.2010	30
123	Promotion of Service	8 weeks	06.09.2010	29.10.2010	30

	Enterprises: Approaches and Strategies (PSEAS)				
124	Empowerment of Women through Enterprises (EWE)	8 weeks	15.11.2010	07.01.2011	30
125	Intellectual Property Rights (IPRs) and Implications for SMEs (IPRIS)	8 weeks	15.11.2010	07.01.2011	30
126	Training Methods and Skills for Managers (TMSM)	8 weeks	15.11.2010	07.01.2011	30
127	SMEs Financing: Approaches and Strategies (SMEFAS)	8 weeks	15.11.2010	07.01.2011	30
128	Total Quality Management & ISO 9001: 2000/14001: 2004/BS 7799 & Six Sigma (TQM)	8 weeks	15.11.2010	07.01.2011	30
129	Planning and Promotion of Agro and Food Enterprises (PAFE)	8 weeks	15.11.2010	07.01.2011	30
130	Promotion of Micro Enterprises (POME)	8 weeks	24.01.2011	18.03.2011	30
131	Promotion of Financial Markets (PFM)	8 weeks	24.01.2011	18.03.2011	30
132	Training of Trainers in Entrepreneurship and Skill Development (ToTE-ESD)	8 weeks	24.01.2011	18.03.2011	30
133	Micro Credit for Promotion of Sustainable SHG Livelihood (MPSL)	8 weeks	24.01.2011	18.03.2011	30

**Eligibility criteria :**

Graduation with 3 yrs experience Or Diploma with 5 years experience Or Certificate with 7 years experience

## 19. National Institute of Rural Development

<p><b>Rajendranagar , Hyderabad 500 030, Andhra Pradesh, India</b></p> <p>Tel No.: +91 - 40 - 2400 8426, 2400 8464</p> <p>Fax No.: +91 - 40 - 2401 6500, 2400 8464</p> <p>E-mail: <a href="mailto:dg@nird.gov.in">dg@nird.gov.in</a></p>	<p><b>Head of Institute</b></p> <p><b>Mr. B K Sinha, IAS</b> <b>Director General</b></p> <p>Tel No.: +91 - 40 - 2400 8426 Fax No.: +91 - 40 - 2401 6500 E-mail: <a href="mailto:da@nird.gov.in">da@nird.gov.in</a></p> <p><b>ITEC COORDINATOR</b></p> <p><b>Dr K Suman Chandra</b> <b>Prof. &amp; Head</b> (Research &amp; Training Division) NIRD Tel No. 91-040-24008464 Fax No.91 – 040-24008464 E-mail: <a href="mailto:sum@nird.gov.in">sum@nird.gov.in</a> Mobile No.+91 9848997643</p> <p><b>Dr R P Achari</b> <b>Associate Professor</b> (Training Division of RTD) NIRD Tel. fax No.91-040-24008439 E-mail: <a href="mailto:rpa@nird.gov.in">rpa@nird.gov.in</a> Mobile No.+91 9848992619</p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>1. <b>Shri. M.V.Rao IAS</b>, Registrar &amp; Director (Administration) Tel. No. 91 – 040-24008498 Mobile No.+91 9848040391 e-mail: <a href="mailto:regoffice@nird.gov.in">regoffice@nird.gov.in</a></p> <p>2. <b>Shri K C. Behara</b>, Public Relation Officer : Mobile +91 9848521043</p>	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
134	Micro Finance for Poverty Alleviation	4 weeks	07.06.2010	04.07.2010	30
135	Planning, Monitoring and Evaluation of Rural Development Programme	4 weeks	12.07.2010	08.08.2010	30
136	Strategies and Programme for Poverty Alleviation in Rural Areas	4 weeks	02.08.2010	29.08.2010	30
137	Management of Rural Drinking Water and Sanitation Projects	4 weeks	20.09.2010	17.10.2010	30
138	Rural Development Management and Good Governance	4 weeks	04.10.2010	31.10.2010	30

139	Participatory Rural Development	6 weeks	01.11.2010	12.12.2010	30
140	Natural Resources Management for Sustainable Rural Livelihood	4 weeks	15.11.2010	12.12.2010	30
141	HRD for Development Professionals	4 weeks	15.11.2010	12.12.2010	30
142	Geoinformatics Applications in Rural Development	12 weeks	03.01.2011	27.03.2011	30
143	Strategies for Sustainable Agriculture and Rural Development	4 weeks	10.01.2011	06.02.2011	30
144	Information Technology for Rural Development	4 weeks	17.01.2011	13.02.2011	30
145	Planning for Poverty Reduction and Sustainable Development	4 weeks	28.02.2011	27.03.2011	30
146	Micro Finance for Poverty Alleviation	4 weeks	28.02.2011	27.03.2011	30

### **Eligibility Criteria :**

Sl. No. 134, 142 & 144: Graduate in any discipline and should be able to read, write and speak in English.

Sl. No.135 & 145: Senior level development functionaries directly concerned with planning and implementation of poverty reduction and rural development projects in developing countries, managers of rural development programmes.

Sl. No. 136 : Senior Govt. officials dealing with Poverty Alleviation programmes, representatives from reputed NGOs working in the areas of poverty reduction.

Sl No. 137: Graduates with working experience in Drinking Water and Sanitation Projects.

Sl No. 138 : Government officials and elected / nominated representatives.

Sl No. 138: Graduation with good communication skills , minimum 5 years of experience.

Sl. No. 140 : Senior and Middle level policy makers, administrators, entrepreneurs, bankers, academics, scientists and executives of corporate sector

Sl. No. 141 : Graduate with social sciences background, should be fluent in English.

Sl. No. 143: Middle and senior level policy makers.

Sl. No. 146 : Graduate in any discipline, should be able to read, write and speak in English; Preferably with experience in micro credit activities.

# **Specialized Courses**

## 20. Bureau of Parliamentary Studies and Training

<b>Parliament Library Building, Pandit Pant Marg, New Delhi-110001</b>  Telephone Numbers: +91 11 23034563, 23035017  Fax Numbers: +91 11 23015293  Email: bpst@sansad.nic.in  Website: <a href="http://www.parliamentofindia.nic.in/bpst/bpst.htm">www.parliamentofindia.nic.in/bpst/bpst.htm</a>	<b>HEAD OF INSTITUTE</b>  <b>Mr. P.D.T. Achary</b> <b>Secretary-General, Lok Sabha</b> Tel. No. : +91 11 23017465, 23034255 Fax: No. : +91 11 23017465 Email : <a href="mailto:pdt.achary@sansad.nic.in">pdt.achary@sansad.nic.in</a>
	<b>ITEC COORDINATOR</b> <b>Mr. R. L. Shali,</b> <b>Additional Director</b> Tel. No.: +91 11 23034656 Fax: No. +91 11 23015293 Email : shalirl@sansad.nic.in Mobile No.:+ 91 9810856339
<b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> Mr. Munish Kumar Rewari, Executive Officer Tel. No. :+91 11 23034563 Mobile No. : +91 9868103985	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
147	Parliamentary Internship Programme (PIP)	4 weeks	03.11.2010	03.12.2010	40
148	International Training Programme in Legislative Drafting (LD)	4 weeks	11.01.2011	11.02.2011	40

### Eligibility Criteria

Sl. No. 147 : Senior Parliamentary Officials.

Sl. No. 148: Senior Parliamentary/Government Officials, must be Law Graduate.



## 21. Human Settlement Management Institute

<p><b>HUDCO House, Lodhi Road, New Delhi – 110 003</b></p> <p>Tel No.: +91 - 11 - 24309600, 24308601</p> <p>Fax No.: +91 - 11 - 2436 5292</p> <p>Email: <a href="mailto:edhsmi@bol.net.in">edhsmi@bol.net.in</a></p> <p>Website: <a href="http://www.hsmi.in">www.hsmi.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr. R.K. Khanna</b>  <b>Senior Executive Director</b>          Tel No.: +91 - 11 - 2436 7834, 24308608          Fax No.: +91 - 11 - 2436 5292          Email: <a href="mailto:edhsmi@bol.net.in">edhsmi@bol.net.in</a>  <a href="mailto:ank.ankrishnamurthy@gmail.co">ank.ankrishnamurthy@gmail.co</a></p>
<p><b>ITEC COORDINATOR</b></p> <p><b>Dr. H.S. Gill</b>  <b>Chief</b>          Tel No.: +91 - 11 - 24308624          Fax No.: +91 - 11 - 2436 5292          Email: <a href="mailto:harbangill@rediffmail.com">harbangill@rediffmail.com</a>          Mobile: +91 9999918346</p>	
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>Mr. Rajiv Sharma,          Senior Fellow          Tel No.: +91 - 11 - 24306824          Mobile: +91 9999918346</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
149	Planning and Management of Inclusive Sustainable Cities	8 weeks	17.01. 2011	11.03. 2011	25

### Eligibility Criteria

Sl. No. 149: Engineers, Architects, Town Planners, Landscape Architects, Urban Designers, Community Development Professionals, Health Workers, Sociologists, Legal Experts, etc.

## 22. Indian Institute of Mass Communication

<p><b>Aruna Asaf Ali Marg, New Delhi -110067</b></p> <p>Tel No.: +91 - 11 - 2674 1268, 2674 2920, 2674 2940, 2674 2960</p> <p>Fax No.: +91 - 11 - 2674 1532 (Director)/ 2674 2462 (Board)</p> <p>Email: O S D - jaideepbhatnagar@hotmail.com</p> <p>Website: <a href="http://www.iimc.gov.in">www.iimc.gov.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr. Sunit Tandon</b> <b>Director</b> Tel No. +91 - 11 - 2674 2492 Fax No. +91 - 11 - 264 1532 Email : <a href="mailto:sunit.tandon@gmail.com">sunit.tandon@gmail.com</a> Mobile : +91 9810000570</p> <p><b>ITEC COORDINATOR</b></p> <p><b>Dr. Sunetra Sen Narayan</b> <b>Associate Professor</b> Tel No.: +91 11 26711330 Fax No. : +91 11 26742462 Email : <a href="mailto:sunetran@gmail.com">sunetran@gmail.com</a> Mobile : +91 9818613631</p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>Dr. Anand Pradhan Tel. No. : +91 11 2674 2482 Mobile : +91 9818305418</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
150	Diploma course in Development Journalism for Non-aligned and other Developing Countries	4 months	01.08.2010	30.11.2010	25
151	Diploma course in Development Journalism for Non-aligned and other Developing Countries	4 months	02.01.2011	30.04.2011	25

### Qualification/Eligibility:

Sl. No. 150 & 151: Graduate in any discipline with minimum 5 years experience in Media with the ability to comprehend, converse and write in English & age below 45 years.

## 23. International Statistical Education Centre

<p><b>203 B T Road, Kolkata 700108</b></p> <p><b>Telephone Numbers:</b> +(91) (33) 2575-2520/2521/2522</p> <p><b>Fax:</b> +(91) (33) 2577-6925, 2578-1834</p> <p><b>Email:</b> <a href="mailto:isec@isical.ac.in">isec@isical.ac.in</a></p> <p><b>Website:</b> <a href="http://www.isical.ac.in/~isec">http://www.isical.ac.in/~isec</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Prof. Ayanendranath Basu</b> <b>Member Secretary</b> Board of Directors Tel. No. : +(91) (33) 2578-1834 +(91) (33) 2575-2520/2521/2522 E- Mail : <a href="mailto:isec@isical.ac.in">isec@isical.ac.in</a> Mobile No. : + 91 9433009630</p> <p><b>ITEC COORDINATOR</b></p> <p><b>Dr. Premananda Bharati</b> Tel. No.: +(91) (33)2575-3210/2520/ 521/ 2522 +(91) (33) 2578-1834 E- Mail : <a href="mailto:isec@isical.ac.in">isec@isical.ac.in</a> Mobile No. : +91 9830261859</p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays:</b></p> <p>Prof. Ayanendranath Basu,                      Dr. Premananda Bharati Mobile : +91 9433009630,                      +91 9830261859</p>	

Sl. No.	Name of the Course	Duration	Period		Seat (Max)
			From	To	
152	ISEC Regular Course, 64 <sup>th</sup> Term	43	01.06.2010	31.03.2011	25

### Eligibility Criteria

Graduate with adequate knowledge of English to follow classroom instructions; must have knowledge of Mathematics up-to GCE (O – LEVEL).



## 25. National Institute of Training for Standardization (Bureau of Indian Standards)

<p><b>A-20,21 Institutional Area Sector 62, Noida, 201307, U.P.</b></p> <p>Tel: +91 120 240 2201-04</p> <p>Fax: +91 120 240 2202- 03</p> <p>Email: <a href="mailto:nits@bis.org.in">nits@bis.org.in</a></p> <p>Website: <a href="http://www.bis.org.in">www.bis.org.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Mr. O.N. Srivastava, Scientist F &amp; Head</b></p> <p>Tel. : +91 120-2402203, 0120 4670232</p> <p>Fax : +91 120 2402202, 03</p> <p>E- Mail: <a href="mailto:nits@bis.org.in">nits@bis.org.in</a>, <a href="mailto:hnits@bis.org.in">hnits@bis.org.in</a></p> <p>Mobile: +91 9871133991</p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Mrs. Sneh Lata Joint Director</b></p> <p>Tel. No. : 0120 4670219</p> <p>Fax No. : 0120 2402202,03</p> <p>E- Mail : <a href="mailto:snehlata@bis.org.in">snehlata@bis.org.in</a></p> <p>Mobile: +91 9910412323</p>		
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <p>Mr. O.N. Srivastava Tel. No. : +91 120 4387991 Mobile : +91 9871133991</p> </td> <td style="width: 50%; border: none;"> <p>Mrs Sneh Lata + 91 11 32921016 + 91 9910412323</p> </td> </tr> </table>		<p>Mr. O.N. Srivastava Tel. No. : +91 120 4387991 Mobile : +91 9871133991</p>	<p>Mrs Sneh Lata + 91 11 32921016 + 91 9910412323</p>
<p>Mr. O.N. Srivastava Tel. No. : +91 120 4387991 Mobile : +91 9871133991</p>	<p>Mrs Sneh Lata + 91 11 32921016 + 91 9910412323</p>		

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
155	International Training Programme on Management Systems (ISO 9001, ISO 14001, ISO 22000, ISO 27000, ISO 17025, OHSAS 18001, etc.)	4 weeks	06.09.2010	01.10.2010	35
156	International Training Programme on Standardization and Quality Assurance	8 weeks	11.10.2010	03.12.2010	35
157	International Training Programme on Laboratory Quality management System as per ISO/IEC 17025	3 weeks	10.01.2011	28.01.2011	35

Eligibility Criteria :

Sl. No.s 155-157 : Post-Graduates in any discipline or Graduates in Engineering or Technology

## 26. National Institute of Technical Teachers Training and Research

<p><b>Taramani, Chennai – 600 113</b></p> <p>Tel No.: + 91-44-22545400</p> <p>Fax No. : +91-44-22541126</p> <p>Email : <a href="mailto:Dir@Nitttrc.Ac.In">Dir@Nitttrc.Ac.In</a></p> <p>Website : <a href="http://www.Nitttrc.Ac.In">Http://Www. Nitttrc.Ac.In</a></p>	<p><b>Head Of Institute</b>  <b>Dr. S. Mohan</b>  <b>Director</b></p> <p>Tel. No. : + <b>91-44-2254 2334</b>          Fax No. : + <b>91-44-2254 1126</b>          E- Mail : <a href="mailto:Dir@Nitttrc.Ac.In">Dir@Nitttrc.Ac.In</a></p> <hr/> <p><b>ITEC COORDINATOR</b>  <b>Dr. S. Dhanapal</b>  <b>Professor, CDC</b></p> <p>Tel. No. : <b>91-44-2254 5442</b>          Fax No. : <b>91-44-2254 1126</b>          E- Mail : <a href="mailto:rasdp53@gmail.com">rasdp53@gmail.com</a>          Mobile No. : + <b>91- 9841 956 985</b></p>
<p><b><u>24 Hours Emergency Contact Numbers/After Office/Holidays</u></b></p> <p><b>Dr. S. Dhanapal</b>          Tel. No. : +91-44-2243 3019          Mobile : + 91 - 9841 956 985</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
158	Certificate Course on 'Water Quality Analysis: Laboratory Practices'	8 weeks	04.08.2010	28.09.2010	20
159	Advanced Certificate Course on 'Curriculum Design and Instructional Materials Development'	8 weeks	04.08.2010	28.09.2010	25
160	Certificate Course on 'Educational Video Production'	8 weeks	20.10.2010	14.12.2010	20
161	Certificate Course on 'Sustainable Development and Environmental Management'	8 weeks	20.10.2010	14.12.2010	20
162	Advanced Certificate Course on 'Human Resource Development'	8 weeks	19.01.2011	15.03.2011	25
163	Certificate Course on 'Women Empowerment through Technical and Vocation Education'	8 weeks	19.01.2011	15.03.2011	20

**Eligibility Criteria**

Sl. Nos. : 158,159, 161 & 163: Degree or diploma in engineering / technology or in any vocational field.

Sl No. 160: Degree / Diploma in engineering / Science / Arts with interest in Video film production

Sl No. 162 :Degree in Arts / Science / Commerce / Engineering/ MBA

## 27. National University of Educational Planning and Administration

<p><b>17-B, Sri Aurobindo Marg New Delhi-110016, India</b></p> <p>Tel No. : EPBX : +91 11 26962120, 26967780 Ext. 207 &amp; 217</p> <p>Fax No: +91 11 26853041, 26865180</p> <p>Email: <a href="mailto:idepa@nuepa.org">idepa@nuepa.org</a></p> <p>Website: <a href="http://www.nuepa.org">http://www.nuepa.org</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Prof. R. Govinda Vice-Chancellor</b></p> <p>Tel. No. : +91-11-26515472, 26853038 Fax No. : +91-11-26853041, 26865180 E- Mail : <a href="mailto:vc@nuepa.org">vc@nuepa.org</a>, <a href="mailto:rgovinda@nuepa.org">rgovinda@nuepa.org</a></p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Prof. Pranati Panda</b></p> <p>Tel. No.: Epbx +91 11 26962120, 26967780 Ext. 207 Fax No : +91-11-26853041 26865180 E- Mail : <a href="mailto:pranatipanda@nuepa.org">pranatipanda@nuepa.org</a>, <a href="mailto:pranatipanda@gmail.com">pranatipanda@gmail.com</a> Mobile No. : +91 9811353409</p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>Dr. Vetukuri P.S. Raju EPBX: 26962335, 26967786 Ext. 217 MOBILE : +9871239700 E-mail: <a href="mailto:vpsraju@nuepa.org">vpsraju@nuepa.org</a>, <a href="mailto:rajuvetukuri@rediff.com">rajuvetukuri@rediff.com</a></p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
164	International Diploma in Educational Planning and Administration (IDEPA-XXVII)	12 weeks in India (Total: 6 months) (Phase II from 01.05.2010 to 31.07.2010 in home country)	01.02.2011	30.04.2011	45

### Eligibility Criteria

Education officers working at the national, provincial, district or institutional level, heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system teacher-training colleges are eligible for this programme.



## 28. Research and Information System for Developing Countries

<p><b>Core IVB, IVth Floor, India Habitat Centre, Lodhi Road, New Delhi -110003, India</b></p> <p>Tel. No. : +91-11-24682177-80</p> <p>Fax No: 91-11-24682173-74</p> <p>Email: <a href="mailto:dgoffice@ris.org.in">dgoffice@ris.org.in</a></p> <p>Website: <a href="http://www.ris.org.in">http://www.ris.org.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr Biswajit Dhar</b> <b>Director General</b></p> <p>Tel. No. : 91-11-24682176 Fax: No. : : 91-11-24682175 Email : <a href="mailto:biswajit@ris.org.in">biswajit@ris.org.in</a></p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Dr Ram Upendra Das</b> <b>Senior Fellow</b></p> <p>Tel. No. : 91-11-24682177-80 Fax: No. : 91-11-24682173-74 Email : <a href="mailto:upendra@ris.org.in">upendra@ris.org.in</a></p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.:</b></p> <p>Lt. Col. (Retd.) B.S. Panwar Tel. No.: 24682177-80 Ext. 147 Mobile No. : 9871130385</p>	

Sl. No	Name of the course	Duration (weeks)	Period		seats
			From	To	
165	International Economic Issues & Development Policy (IEIDP)	4 weeks	14.02.2011	11.03.2011	30

### Eligibility Criteria :

Journalists, Diplomats & Academicians interested in foreign affairs and diplomacy

## 29. V.V. Giri National Labour Institute

<b>Sector-24, NOIDA, Distt. Gautam Budh Nagar Uttar Pradesh, PIN CODE: 201301</b>  Tel. No. : +91 120 2411471, 2411533-34-35  Fax No. : +91 120 2411474, 2411536 2411471  Email: <a href="mailto:vvgnli@vsnl.com">vvgnli@vsnl.com</a>  Website: <a href="http://www.vvgnli.org">www.vvgnli.org</a>	<b>HEAD OF INSTITUTE</b>  <b>Sh. V.P. Yajurvedi</b> <b>Director</b> Tel.No. : +91 120 2411470 Fax No.: +91 120 2411472 Email : <a href="mailto:vvgnli@vsnl.com">vvgnli@vsnl.com</a>
	<b>ITEC COORDINATOR</b>  <b>Sh. J.K. Kaul</b> <b>Programme Officer</b> Tel & Fax: +91 120 2411471 E.mail: <a href="mailto:jkkaulvvgnli@rediffmail.com">jkkaulvvgnli@rediffmail.com</a>
<b>24 Hours emergency contact numbers/after office/holidays</b>  Sh. V.K. Sharma, Asstt. Administrative Officer Tel: +91-2411471 / Ext. 219 Mobile: 9213102817	

Sl. No.	Name of Course	Duration	Period		Seats (Max)
			From	To	
166	International Training Programme on Prevention of HIV/AIDS in the world of work	3 weeks	06.09.2010	24.09.2010	30
167	International Training Programme on Leadership Development	3 weeks	04.10.2010	22.10.2010	30
168	International Training Programme on Labour & Employment Relations in a Global Economy	3 weeks	08.11.2010	26.11.2010	30
169	International Training Programme on Managing Development and Social Security Measures	3 weeks	06.12.2010	23.12.2010	30
170	International Training Programme on Research Methods in Labour Studies	3 weeks	07.02.2011	25.02.2011	30
171	International Training Programme on Gender Issues in Labour	3 weeks	01.03.2011	18.03.2011	30

**Eligibility Criteria :**

Sl. No. 166 : Senior and middle level functionaries from Government, Trade Unions, Employers' Organisations and Industries who are involved with health issues.

(Note: This programme will focus on HIV/AIDS and workplace issues only and not treatment/medical aspects of HIV/AIDS. This may be noted by medical practitioners before sending their nominations.)

Sl. No. 167 : Officials from Government Departments, Institutions, Representatives from Employee/Employers' Organisations, Executives from industrial and service sector and other officials connected with Administrative Work etc.

Sl. No. 168 : Senior and Middle Level Functionaries from Government, Employers' Associations, Trade Unions and Institutions involved with labour and social policy. Participants must also have a working knowledge of English.

Sl. No. 169 & 170 : Government Officials, Representatives of Civil Society Organisations, Officials from employers'/employees organisations, institutions and industries, service sector/NGOs etc.

Sl. No. 171: Researchers from universities/colleges/research institutions and professionals in government organizations pursuing/intending to pursue their interests in labour research and policy.

# **Technical Courses**

### 30. Central Fertilizer Quality Control & Training Institute

<p><b>N.H.IV, Faridabad-121001 (HARYANA)</b></p> <p>Tel. No. : + 91 129 2414712,2418282 2418484</p> <p>FAX No.: + 91 129 2414712</p> <p>Email : <a href="mailto:cfqcti@nic.in">cfqcti@nic.in</a></p> <p>Website: : <a href="http://Dacnet.nic.in/cfqcti">http://Dacnet.nic.in/cfqcti</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr. G. Chakraborti Director</b></p> <p>Tel. No.: +91 129 2414712,2418282 2418484</p> <p>FAX No. : + 91 129 2414712</p> <p>Email : <a href="mailto:cfqcti@nic.in">cfqcti@nic.in</a></p> <p>Mobile : +91 9868262976</p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Mr. S.B. Meena</b></p> <p>Tel. No.: +91 129 2414712,2418282 2418484</p> <p>FAX No. : + 91 129 2414712</p> <p>Email : <a href="mailto:cfqcti@nic.in">cfqcti@nic.in</a></p> <p>Mobile : +91 9871085610</p>
<p><b><u>24 Hours Emergency Contact Numbers/After Office/Holidays:</u></b></p> <p><b>Dr. G. Chakraborti/Mr. S.B. Meena</b></p> <p>Tel. No. : +91 129 2439430(R)/+91 129 2423779(R)</p> <p>Mobile : +91 9868262976/+ 91 9871085610</p>	

Sl. No	Name of the Course	Duration	Period		Seats (Max)
			From	To	
17 2	Training Programme on Fertilizer Quality Control	5 weeks	10.11.2010	14.12.2010	20

**Eligibility criteria:**

Post Graduate in Chemistry/Agriculture, Chemistry or Graduate in Agriculture/ Science with Chemistry; Working experience in the field of Fertilizer Quality Control-specially Enforcement or Analysis, Fertilizer Marketing & Distribution.

## 31. Central Institute of Rural Electrification

<p><b>CIRE, Shivrampally, Near Aramghar X Road, NPA Post, Hyderabad-500 052</b></p> <p>Telephone Numbers: + 91 40 24018583, 2401-8584</p> <p>Fax Numbers: + 91 40 24015896</p> <p>Email: <a href="mailto:cire@sancharnet.in">cire@sancharnet.in</a>, <a href="mailto:cire.rec@gmail.com">cire.rec@gmail.com</a></p> <p>Website: <a href="http://www.recindia.nic.in">www.recindia.nic.in</a>, <a href="http://www.recindia.com">www.recindia.com</a></p>	<p><b>HEAD OF INSTITUTE:</b> <b>Dr.P.S.Rao</b> <b>Additional Director</b> Tel. No. : +91 40 24015901 (O) Fax: No. : +91 40 24018596 Email : <a href="mailto:cire@sancharnet.in">cire@sancharnet.in</a>, <a href="mailto:cire.rec@gmail.com">cire.rec@gmail.com</a> Mobile : +91 9490432138</p> <p><b>ITEC COORDINATOR:</b> <b>Mr. G.Shanker</b> <b>Chief Manager(Faculty)</b> Tel. No. : +91 40 24018583 (O) Fax: No. : +91 40 24018596 Email : <a href="mailto:cire@sancharnet.in">cire@sancharnet.in</a> <a href="mailto:cire.rec@gmail.com">cire.rec@gmail.com</a> Mobile No.: +91 9490189023</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b> Mr. G. Shanker Tel. No.: +91 40 24017252 (Hostel) Mobile No. : +91 9490189023</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
173	Modern Practices in Generation and Transmission Systems	8 weeks	05.07.2010	27.08.2010	25
174	Finance, Management and Account System for Power Companies	8 weeks	06.09.2010	29.10.2010	25
175	Planning and Management of Power Transmission & Distribution Systems	8 weeks	06.09.2010	29.10.2010	25
176	Business Management of Power Utilities through IT / Automated Solutions	4 weeks	22.11.2010	17.12.2010	25
177	Modernisation of Power Distribution Sector	4 weeks	22.11.2010	17.12.2010	25
178	Decentralised Distributed Generation and Rural Power Distribution Management	8 weeks	24.01.2011	18.03.2011	25
179	Planning and Financial Management of Power Projects	8 weeks	24.01.2011	18.03.2011	25

**Eligibility Criteria :**

SI No. 173, 175, 177, 178 & 179 : Diploma/Degree (in Electrical Engineering), working in Power / Energy Departments of Ministries, Electrical Engineering Department of Universities etc.

SI No. 174 : Diploma/Degree (in Engineering/Finance/Accounting), working in Power / Energy Department of Ministries, Electrical Engineering Department of Universities etc

SI No. 176 : Diploma/Degree (in Electrical Engineering or Computer Science / Information Technology) working in Power Sector / Energy related Organisation/ IT/ MIS/ Automation Department of Ministries / Universities etc.

## 32. Central Institute of Tool Design

<p><b>A-1 to A-8, APIE, Balanagar Hyderabad – 500 037 A.P. India</b></p> <p>Tel. No. + 91 40 23772747 / 48 / 49 + 91 40 23774536, 23771959</p> <p>Fax No. : + 91 40 23772658</p> <p>E-Mail : <a href="mailto:hyd1_citdhyd@sancharnet.in">hyd1_citdhyd@sancharnet.in</a> <a href="mailto:citdplacements@citdindia.org">citdplacements@citdindia.org</a></p> <p>Website : <a href="http://www.citdindia.org">www.citdindia.org</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Shri Shujayat Khan</b></p> <p>Tel. No. : +91 40 23774536 (O) +91 40 23771853 (R)</p> <p>Fax No. : +91 40 23772658</p> <p>E-Mail : <a href="mailto:hyd1_citdhyd@sancharnet.in">hyd1_citdhyd@sancharnet.in</a> Mobile : +91 9959148618</p> <p><b>ITEC COORDINATOR</b></p> <p><b>Shri H. Venkatesh</b></p> <p>Tel.No. : + 91 40 23771959 Fax No. : + 91 40 23772658 E-Mail : <a href="mailto:citdplacements@citdindia.org">citdplacements@citdindia.org</a> Mobile : + 91 9441296680</p>
<p><b>24 Hours Emergency Contact Numbers / After Office / Holidays</b></p> <p><b>Mrs. M.M.Suhasini / Mrs. S. Anjaneyulu</b> TEL. No.: + 91 40 23771959 , + 91 40 23772747 / 48 / 49 MOBILE : + 91 9949519535/ + 91 9949145889</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
180	Design of Cutting Tools	10 weeks	21.06.2010	27.08.2010	20
181	3-D Modeling using Unigraphics Software	10 weeks	21.06.2010	27.08.2010	20
182	Very Large Scale Integration (VLSI) Design	10 weeks	21.06.2010	27.08.2010	20
183	Design of Die Casting & Plastic Processing Tools	10 weeks	30.08.2010	05.11.2010	20
184	3D Modeling and Surfacing using CATIA V5 Software	10 weeks	30.08.2010	05.11.2010	20
185	Programmable Logic Controllers for Advanced Automation	10 weeks	30.08.2010	05.11.2010	20
186	Design of Jigs & Fixtures	10 weeks	08.11.2010	14.01.2011	20
187	3-D Modeling using Solid Works Software	10 weeks	08.11.2010	14.01.2011	20
188	Sensor Technology for Automation	10 weeks	08.11.2010	14.01.2011	20
189	Design of Sheet Metal Forming	10 weeks	17.01.2011	25.03.2011	20



	Tools				
190	Analysis using Ansys and Hypermesh Software	10 weeks	17.01.2011	25.03.2011	20
191	Mechatronics & its Applications	10 weeks	17.01.2011	25.03.2011	20

**Eligibility Criteria :**

Sl. No. 180 : Degree or Diploma in Mechanical Engineering or its equivalent with an aptitude towards Tool Design

Sl. No. 181, 184 & 187 :Degree or Diploma in Mechanical Engineering or its equivalent with experience in the relevant field.

Sl. No. 182 :Degree in Electrical/ Electronics/ Instrumentation Engineering or its equivalent with experience in the relevant field.

Sl. No. 183 :Degree/Diploma in Mechanical Engineering or any equivalent qualification, with an aptitude towards Design of Dies and Moulds for Industry.

Sl. No. 185, 188, 189 & 191 : Degree or Diploma in Mechanical/ Production/ Electrical/ Electronics/ Instrumentation/ Automobile Engineering or its equivalent with experience in the relevant field.

Sl. No. 186 :Degree/Diploma in Mechanical Engineering or its equivalent with an aptitude for Design and Development of Jigs & Fixtures from industry and academic lines, for their enhancement of these skills.

Sl. No. 190 Degree or Diploma in Mechanical Engineering with experience in the relevant field of Tool Design.

### 33. Central Scientific Instruments Organization

<p><b>CSIR Complex, 2<sup>nd</sup> Floor, Opposite Institute of Hotel Management, Pusa, New Delhi-110 012</b></p> <p>Tel. No. : +91 - 11 - 2584 6290, 25733791, 25733794</p> <p>Fax No. : +91 - 11 - 2584 6290</p> <p>Email: <a href="mailto:msb03@rediffmail.com">msb03@rediffmail.com</a> <a href="mailto:hkpir@yahoo.co.in">hkpir@yahoo.co.in</a> <a href="mailto:hkpir1@gmail.com">hkpir1@gmail.com</a></p> <p>Website: <a href="http://www.csio.res.in">www.csio.res.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr. Pawan Kapur</b> <b>Director, CSIO</b></p> <p>Tel. No. : +91 - 11 - 2584 6290 2573 3791 2573 3794</p> <p>Fax No. : +91 - 11 - 2584 6290</p> <hr/> <p><b>ITEC Coordinator</b></p> <p><b>Mr. HK PIR</b> <b>Scientist-in-Charge</b></p> <p>Tel. No. : +91 11 2584 6290, 2573 3791 2573 3794</p> <p>Fax No. : +91 11 2584 6290</p> <p>E-Mail : <a href="mailto:hkpir@yahoo.co.in">hkpir@yahoo.co.in</a> <a href="mailto:hkpir1@gmail.com">hkpir1@gmail.com</a></p> <p>Mobile.: +91 9899119910</p>
<p><b>24 Hours Emergency Contact Numbers / After Office / Holidays</b></p> <p>Mr. HK Pir Scientist-in-Charge Tel. No. : +91-11-2786 5729 Mobile : +91 9899119910</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
192	Management Development Programme on Operation, Maintenance & Repair of Biomedical Equipment, 8 Weeks		15.09.2010	09.11.2010	
193	Management Development Programme On Operation, Maintenance & Repair Of Optical/ Ophthalmic Equipment	8 Weeks	15.12.2010	08.02.2011	25
194	Management Development Programme On Operation, Maintenance & Repair Of Analytical Equipment	8 Weeks	16.03.2011	10.05.2011	25

**Eligibility Criteria :**

Sl. No. 192 :Graduate/ Diploma in Electronics/Electrical/ Instrumentation/ Biomedical Engineering OR Post Graduate/ Graduate in Physics with Electronics & Experience in Maintenance of Biomedical Equipment OR Biomedical Instrument User OR Medical Doctor having Experience/ Responsibility of Maintenance Management of Biomedical Equipment.

Sl. No. 193: Graduate/ Diploma in Electronics/Electrical/Instrumentation/ Biomedical Engineering OR A Post Graduate/ Graduate in Physics OR Diploma/ Certificate in Ophthalmic Sciences & Experience in Maintenance of Optical/ Ophthalmic Equipment OR Optical/ Ophthalmic Instrument User OR Medical Doctor/ Ophthalmologist having Experience/ Responsibility of Maintenance Management of Optical/ Ophthalmic Equipment.

Sl. No. 194: Graduate/ Diploma in Electronics/Electrical/Instrumentation/ Biomedical Engineering OR Post Graduate/ Graduate in Physics/ Chemistry/Bio-Chemistry & Experience in Maintenance of Analytical Equipment OR Analytical Instrument User OR Medical Doctor/ Biochemist/ Forensic Scientist/ Agricultural Research Scientist & Technologist having Experience/ Responsibility of Maintenance Management of Analytical Equipment.

## 34. Fluid Control Research Institute

<p><b>Kanjikode West Palghat 678 623, Kerala India</b></p> <p>Tel. No. : + 91 491 2566120, 2566206, 2567992 Fax No: + 91 491 2566326</p> <p>Email: <a href="mailto:fcri@vsnl.com">fcri@vsnl.com</a>, <a href="mailto:fcri@fcriindia.com">fcri@fcriindia.com</a></p> <p>Website: <a href="http://www.fcriindia.com">www.fcriindia.com</a></p>	<p><b>HEAD OF INSTITUTE:</b></p> <p><b>Commodore S.Saseendran Director</b> Tel. No. : +91 491 2566119 Fax: No. : +91 491 2566326 Email : <a href="mailto:fcri@vsnl.com">fcri@vsnl.com</a></p> <p><b>ITEC COORDINATOR:</b></p> <p><b>Mr. K.I.Raphael Dy. Director (P&amp;A) &amp; Admn</b> Tel. No. : +91 491 2566206, 2567992 Fax: No. : +91 491 2566326 Email : <a href="mailto:fcri@vsnl.com">fcri@vsnl.com</a>, <a href="mailto:k.i.raaphael@fcriindia.com">k.i.raaphael@fcriindia.com</a> Mobile No.: + 91 9847024119</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. K.I.Raphael, Dy. Director (P&amp;A) &amp; Admn. &amp; Admn. Co-ordinator (Trg.) Tel. No. +91 491 2567992, 2566120 +91 491 2566 596 ( R ) Mobile No. : +91 9847024119</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
195	Flow Measurement & Control Techniques /Software in Industrial Process & Water Distribution System	8 weeks	15.05.2010	15.07.2010	25
196	Oil and Gas Flow Measurement and Control Techniques & Standards	12 weeks	02.08.2010	30.10.2010	25
197	Advanced Management Practices & Technology Management in Process Plants & Engineering Industries/service organizations and Modern Management in Govt. and Public Administration	6 weeks	20.11.2010	05.01.2011	25

198	Digital Library Practices and Information Technology Application for Knowledge Management	6 weeks	20.11.2010	05.01.2011	25
199	Instrumentation & Control & Data Acquisition System in Fluid Flow in Process and Petroleum Engineering	8 weeks	15.01.2011	15.03.2011	25

**Eligibility Criteria :**

Sl. No. 195 : Diploma/ Degree in Mechanical/ Instrumentation/ Civil/ Chemical or Electrical Engineering.

Sl. No. 196 & 199 : Diploma/Degree in Petroleum/ Instrumentation/ Electrical / Mechanical/ Chemical/ Industrial Engineering & working in process industries, oil & gas industry and related fields.

Sl. No. 197 : Manager/Supervisors in Process Plants, Refineries, Petrochemical Industries, Power Plants, Flow Product Manufacturing and allied Engineering Industries.

Sl. No. 198 : Professionals with Graduation in any discipline.

## 35. Geological Survey of India – Training Institute

<p><b>GSI Complex, Bandlaguda, Hyderabad-500068</b></p> <p>Tel No: +91 40 2422 0682, 2422 0681 Fax NO.: + 91 40 2422 0680</p> <p>Email: ddggsiti@gmail.com</p> <p>Website: <a href="http://www.gsi.gov.in">www.gsi.gov.in</a></p>	<p><b>HEAD OF INSTITUTE:</b></p> <p><b>Mr. R.K. Khorana</b> <b>Deputy Director General</b></p> <p>Tel. No. : +91 40 2422 0178 2422 0859 Fax: No. : +91 40 2422 0680 Email : <a href="mailto:ddggsiti@gmail.com">ddggsiti@gmail.com</a></p>
	<p><b>ITEC COORDINATOR:</b></p> <p><b>Mr. V. Hanumantha Rao</b> <b>Director (TC)</b></p> <p>Tel. No. : +91 40 24220682 Fax: No. : +91 40 24220680 Email : ddggsiti@gmail.com</p> <p>Mobile No.: + 91 9490749652</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p>	
<p><b><u>Hyderabad</u></b></p> <p><b>Mr. V. Hanumantha Rao</b> <b>Director (TC)</b></p> <p>Tel. No. : +91 40 24220682 Fax: No. : +91 40 24220680 Email : ddggsiti@gmail.com</p> <p>Mobile No.: + 91 9490749652</p>	<p><b><u>Zawar Centre, Udaipur</u></b></p> <p><b>Mr. Purushottaman</b> <b>Director, GSTI Zawar Centre,</b> <b>Dist: Udaipur -313901, Rajasthan</b></p> <p>Tel No. +91 141 2705123 (Jaipur) Fax No. +91 141 2711613 (Jaipur) Tel No. +91 294 2742302 (Zawar) Mobile No. +91 9460727764</p>

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
229*	Petrological Techniques & Ore Microscopy (Hyderabad)	4 Weeks	01.08.2010	30.08.2010	16
230*	Mineral Exploration (Zawar, Rajasthan)	4 Weeks	01.09.2010	30.09.2010	16
231*	Remote Sensing and Digital Image Processing (Hyderabad)	4 Weeks	01.09.2010	30.09.2010	16
232*	Geographic Information System (Hyderabad)	4 weeks	01.03.2011	30.03.2011	16

- \* Courses have been approved at a later stage

**Eligibility Criteria :**

Sl. No. 229 : Post Graduation/Graduation in Geological Science and working knowledge of geological mapping in different scales.

Sl. No. 230 : Post Graduation/Graduation in Geological Science and working knowledge of geological mapping in different scales.

Sl. No. 231 : Graduation in any subject in earth sciences or related technical courses and working knowledge in computers with Window OS and MS Office.

Sl. No. 232: Graduation in any subject in earth sciences or related technical courses and working knowledge in computers with Window OS and MS Office.

## 36. Indian Institute of Production Management

<p><b>At/Po: Kansbahal, Dist. Sundargarh – 770034 Orissa</b></p> <p>Tel No.: +91 6624 280322, 280948, 280576</p> <p>Fax No.: +91 - 6624 - 280 122</p> <p>E-mail: <a href="mailto:info@iipm.ac.in">info@iipm.ac.in</a></p> <p>Website: <a href="http://www.iipm.ac.in">www.iipm.ac.in</a></p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr. M.R. Nayak</b> <b>Deputy Director</b></p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Mr. R.N. Pal</b> <b>Asstt. Director</b> TEL: + 91 6624 280322 / 280948 / 280576 Mobile: +91 9437046576</p>
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>Mr. R.N. Pal Tel No.: +91 - 6624 - 280 142 Mobile: +91 9437046576</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
200	Maintenance Engineering & Management	10 Weeks	12.07.2010	17.09.2010	20
201	Industrial Electronics & Instrumentation	10 Weeks	04.10.2010	10.12.2010	20
202	Condition Based Maintenance	10 Weeks	04.10.2010	10.12.2010	20
203	Management Development	10 weeks	10.01.2011	18.03.2011	20

### Eligibility Criteria :

Sl. No. 200 & 201 : Degree/Diploma holders in Mechanical/ Electrical Engineering with around 5/10 years of experience respectively in industries in maintenance related activities.

Sl. No. 202 : Degree/Diploma holders in Electrical Engineering with around 5/10 years of experience in industries in the field of control, automation, maintenance etc.

Sl. No. 203 : Degree/Diploma holders in Engineering and Post-Graduates/Graduates in Science/ Arts with around 5/10 years of experience in any functional area in organisations and those who are recently promoted to management positions will find the programme very useful.



## 37. Indian Institute of Remote Sensing

<b>4, Kalidas Road, Dehradun-248001</b>  Tel. No. :+ 91 135 2744583 Fax No: + 91 135 2741987 Email: dean@iirs.gov.in Website: <a href="http://www.iirs-nrsc.gov.in">www.iirs-nrsc.gov.in</a>	<b>HEAD OF INSTITUTE</b>  <b>Dr. V.K. Dadhwal</b> <b>Dean, IIRS and Deputy- Director</b> <b>(Capacity Building), NRSC</b> Tel. No. : +91 135 2744583 Fax: No. : +91 135 2741987 Email : <a href="mailto:dean@iirs.gov.in">dean@iirs.gov.in</a>		
	<b>ITEC COORDINATOR</b>  <b>Mr. Ashutosh Bhardwaj</b> <b>Scientist/Engineer-'SD'</b> Tel. No. : 0135-2524117 Fax: No. : 0135-2741987 Email : ashutosh@iirs.gov.in Mobile.: +91 9410319433		
<b>24 hrs Emergency /After Office/Holidays Contact Nos.</b>  <table> <tr> <td> <b>Mr. Ashutosh Bhardwaj</b>            ITEC Coordinator            Tel. No. : +91 135 2524117 (O)            Mobile No. : +91 9410319433         </td> <td> <b>2. Mr. ML Batra</b>            Admn. Officer            +91 135-2524106 (O) +91 135-2629112 ®            +91 9358034688         </td> </tr> </table>		<b>Mr. Ashutosh Bhardwaj</b> ITEC Coordinator Tel. No. : +91 135 2524117 (O) Mobile No. : +91 9410319433	<b>2. Mr. ML Batra</b> Admn. Officer +91 135-2524106 (O) +91 135-2629112 ® +91 9358034688
<b>Mr. Ashutosh Bhardwaj</b> ITEC Coordinator Tel. No. : +91 135 2524117 (O) Mobile No. : +91 9410319433	<b>2. Mr. ML Batra</b> Admn. Officer +91 135-2524106 (O) +91 135-2629112 ® +91 9358034688		

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
204	Short Course on Geoinformatics	8 weeks	27.09.10	26.11.10	15
205	Short Course on Remote Sensing with special emphasis on Digital Image Processing	8 weeks	03.01.11	25.02.11	20

### Eligibility Criteria :

Sl No.204 : Post Graduate degree in natural sciences, graduate in any engineering discipline, or graduate in natural sciences with sufficient knowledge of mathematics/statistics at high school level.

Sl No. 205 : Post Graduate degree in natural sciences, graduate in any engineering discipline, or graduate in natural sciences with sufficient knowledge of mathematics/statistics at high school level.

## 38 (A). Indian Institute of Technology – Roorkee

### Department of Hydrology

<b>Department of Hydrology, Roorkee - 247667 Uttarakhand, INDIA</b>  Tel No.: +91 - 1332 - 285 814  Fax No.: +91 - 1332 - 285 236  Email: <a href="mailto:hydro@iitr.ernet.in">hydro@iitr.ernet.in</a>	<b>HEAD OF INSTITUTE</b>  <b>Dr. S.C.Saxena</b> <b>Director, IITR</b> Tel No.: +91 - 1332 - 285 500 Fax No.: +91 - 1332 - 285 815 E-mail: <a href="mailto:director@iitr.ernet.in">director@iitr.ernet.in</a>
	<b>ITEC COORDINATOR</b>  <b>Dr. Himanshu Joshi</b> <b>Professor &amp; Head</b> Tel No.: +91 - 1332 - 285 390 Fax No.: +91 - 1332 - 285 236 E-mail: <a href="mailto:hydro@iitr.ernet.in">hydro@iitr.ernet.in</a> <a href="mailto:Hydrology.iitr@gmail.com">Hydrology.iitr@gmail.com</a> Mobile: +91 9412394288
<b>24 Hours Emergency Contact Numbers/After Office/Holidays</b>  Dr. Himanshu Joshi Tel No.: +91 - 1332 - 285 390 Mobile: +91 +91 9412394288	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
206	P.G. Diploma (Hydrology)	52	20.07.2010	19.07.2011	10
207	M. Tech (Hydrology)	104	20.07.2010	19.07.2012	10

#### Eligibility Criteria:

Sl. No. 206 & 207: Bachelor Degree in Civil/Agriculture/Mechanical Engineering/ Hydrology with minimum 60% marks. Minimum of 2 years work experience or Master's Degree in Physics/ Geology/ Applied Geology/ Chemistry/ Applied Geophysics/Meteorology/Geography/Atmospheric Physics/Environmental Science with Mathematics at B.Sc. level as per IIT, Roorkee norms with minimum 60% marks or Master's Degree in Statistics with Physics or Mathematics at B.Sc. level or Master's Degree in Mathematics with Physics at B.Sc. Level.

## 38 (B). Indian Institute of Technology – Roorkee

### Department Of Water Resources Development & Management

<b>Department of Water Resources Development &amp; Management, Roorkee – 247667, Uttarakhand, INDIA</b>  Tel No.: +91 - 1332 - 285 251, 271 073, 285 951  Fax No.: +91 - 1332 - 271 073, 273 560  E-mail: <a href="mailto:wrdtc@iitr.ernet.in">wrdtc@iitr.ernet.in</a> <a href="mailto:singhfw@iitr.ernet.in">singhfw@iitr.ernet.in</a>  Website : <a href="http://www.iitr.ernet.in/departments/wrt/index.htm">http://www.iitr.ernet.in/departments/wrt/index.htm</a>	<b>HEAD OF INSTITUTE</b> <b>Dr. S.C. Saxena</b> <b>Director</b> Tel No.: +91 - 1332 - 285 500, 272 342 Fax No.: +91 - 1332 - 2815, 273 560 E-mail: <a href="mailto:director@iitr.ernet.in">director@iitr.ernet.in</a>  <b>ITEC COORDINATOR</b> <b>Prof. Ram Pal Singh</b> <b>Professor &amp; Head, WRD&amp;M Deptt.</b> Tel No.: +91 - 1332 - 285 251, 271 073, 285 951 Fax No.: +91 - 1332 - 271 073, 273 560 E-mail: <a href="mailto:wrdtc@iitr.ernet.in">wrdtc@iitr.ernet.in</a> <a href="mailto:singhfw@iitr.ernet.in">singhfw@iitr.ernet.in</a> Mobile: +91 9897109966
<b>24 Hours Emergency Contact Numbers/After Office/Holidays</b>  Prof. Ram Pal Singh Tel No.: 0091 - 1332 - 285 251, 271 073, 285 951 Mobile: +91 9897109966	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
208	M.Tech (Water Resources Development)	2 years	23.07.2010	22.07.2012	50
209	M.Tech (Irrigation Water Management)	2 years	23.07.2010	22.07.2012	20
210	P.G. Diploma (Water Resources Development)	1 year	23.07.2010	22.07.2011	50
211	P.G. Diploma (Irrigation Water Management)	1 year	23.07.2010	22.07.2011	20

#### Eligibility Criteria:

Sl. No. 208 & 210 : Bachelor's Degree in Civil/Electrical/Mechanical / Electronics & Communication Engineering ; Minimum 60% marks or equivalent grade is required; Minimum 2 years work experience in Water Resources and Energy & Power Departments.  
Sl. No. 209 & 211 : Bachelor's Degree in Civil/Agricultural Engineering or M. Sc. Agriculture in Agronomy, Soil Science, Agro-meteorology with Mathematics as one of the paper at the level of B.Sc./ B.Sc. Agriculture; Minimum 60% marks or equivalent grade is required and Minimum 2 years work experience in responsible capacity in Water Resources and Agriculture Departments.

## 39. National Institute of Pharmaceutical Education & Research

<p><b>Sector-67, S.A.S. Nagar, Mohali, Punjab - 160062</b></p> <p>Tel No.: +91 - 172 - 221 4682 - 87</p> <p>Fax No.: +91 - 172 -2214 692, 223 0068</p> <p>E-mail: <a href="mailto:registrar@niper.ac.in">registrar@niper.ac.in</a></p> <p>Website: <a href="http://www.niper.gov.in">www.niper.gov.in</a></p>	<p><b>Head of Institute</b></p> <p><b>Prof. P. Rama Rao</b> <b>Director</b></p> <p>Tel No: +91 172 2214 6982-88 Fax No.: +91 172 221 4692 E-mail: <a href="mailto:director@niper.ac.in">director@niper.ac.in</a></p>
<p><b>ITEC COORDINATOR</b></p> <p><b>Mr. Bhupinder Singh,</b> <b>Officiating Registrar</b></p> <p>Tel No.: +91 172 2214691 Fax No.:+91 172 2230068 E-mail: <a href="mailto:registrar@niper.ac.in">registrar@niper.ac.in</a> Mobile: +91 9814189595</p>	
<p><b>24 Hours Emergency Contact Numbers/After Office/Holidays</b></p> <p>Mr. Bhupinder Singh, Officiating Registrar Mobile: +91 9814189595</p>	

SI. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
212	Advanced Analytical Techniques: Basic Principles & Application for Quality Assessment of Drugs and Pharmaceuticals for Exports	2 weeks	18.10.2010	30.10.2010	20

**Eligibility Criteria :**

Bachelor's degree in Pharmacy or equivalent or B.Sc. with 5 years experience in relevant field.

## 40. RITES (Courses for Railway Personnel only)

<p><b>RITES Bhawan</b>  <b>1, Sector 29, Gurgaon-122001</b>  <b>(India)</b></p> <p>Tel. No. +91 124 2571666</p> <p>Fax Number: +91 124 2571660</p> <p>Email: gmtrg@rites.com</p> <p>Website: www.rites.com</p>	<p><b>HEAD OF INSTITUTE:</b></p> <p><b>Mr. Pankaj Agrawal</b>  <b>General Manager</b>          Tel. No.: +91 124 2571651          Fax. No.: +91 124 2571660          Email: gmtrg@rites.com          Mobile: +91 9811998458</p> <p><b>ITEC COORDINATOR:</b></p> <p><b>Mr. S.C. Malhotra</b>  <b>Dy. General Manager</b>          Tel. No.: +91 124 2818502          Fax: No. +91 124 2571660          Email: scmalhotra@rites.com          Mobile : +91 9873390686</p>
<p><b>24 hrs Emergency/ After Office/ Holidays Contact Nos.</b></p> <p>Mr. Pankaj Agrawal          Tel. No. +91 124 2571651          Mobile : +91 9811998458</p>	

Sl. No.	Name of the Course	Duration	Period		Seats (Max)
			From	To	
213	Management Development Program for Railway Managers	4 weeks	14.06.2010	10.07.2010	25
214	Railway Track Technology*	6 weeks	*		25
215	Diesel Locomotive Technology*	6 weeks	*		25
216	Professional Course on Railway Signal Engineering & Telecommunications*	6 weeks	*		25

**\* Dates to be intimated in due course.**

### Eligibility Criteria :

Sl. No. 213 : Middle & Junior level Railway Managers/ Engineers with minimum 3 years of experience.

Sl. No. 214 : Engineers/ Managers of Railway Civil Discipline with minimum 5-6 years of experience in executive cadres.

Sl. No. 215 : Railway Mechanical Engineers with experience in maintenance of diesel locomotives with minimum 2-3 years of experience.

Sl. No. 216 : Engineers/ Managers of Railway Signal & Telecom. Discipline with Diploma/ Degree in Mechanical / Electrical /Electronics Engineering, minimum 5 - 6 years of experience required.

## 41. South India Textile Research Association

<b>Post Box No.3205, Coimbatore Aerodrome Post Coimbatore – 641014</b>  Tel Nos.: + 91 422 2574367-9 + 91 422 4215333 + 91 422 6544188  Fax No.: + 91 422 2571896 E.mail : sitraindia@dataone.in sitra@vsnl.com  Website : www.sitra.org.in	<b>HEAD OF INSTITUTE</b>  <b>Dr.Arindam Basu</b> <b>Director</b> Tel.No.: +91 422 2574367 Fax.No.: +91 422 2571896 E.mail : sitraindia@dataone.in sitra@vsnl.com
	<b>ITEC COORDINATOR</b>  <b>Mr. M.P.S.Ravindran</b> Tel.No.: +91 422 2574367 Fax.No.: +91 422 2571896 E.mail : sitraindia@dataone.in sitra@vsnl.com Mobile : +91 9952307519
<b>24 Hrs Emergency / After office / Holidays Contact Nos.:</b>  Mr. M.P.S.Ravindran Tel. No. : +91 422 2574367 Mobile: +91 9952307519	

Sl. No.	Name of the course	Duration	Period		Seats (Maxi.)
			From	To	
217	Textile Mill Management	9 weeks	05.10.2010	04.12.2010	25
218	Textile Testing and Quality Control	9 weeks	05.10.2010	04.12.2010	25

### Eligibility Criteria :

Sl. No. 217 : Diploma/degree in Textiles around 5 years experience in Textile or allied industries

Sl. No. 218 :Diploma/degree in Textiles /Science At least 2 years experience in laboratories of textiles or allied industries

# **Environment and Renewable Energy Courses**

## 42. The Barefoot College – Tilonia, Rajasthan

<p><b>Tilonia 305816, Via- Madanganj District- Ajmer, Rajasthan</b></p> <p>Tel. No.: +91 1463 288210</p> <p>Fax No: +91 1463 288206</p> <p>Email: barefootcollege@gmail.com</p> <p>Website: <a href="http://www.barefootcollege.org">www.barefootcollege.org</a></p>	<p><b>HEAD OF INSTITUTE: Mr. Bunker (Sanjit) Roy Director</b></p> <p>Tel. No. : 01463 288205/288212 Fax: No. : 01463 288206 Email : <a href="mailto:bunker_roy@yahoo.com">bunker_roy@yahoo.com</a> Mobile: +91 9414007446</p> <p><b>ITEC COORDINATOR Mr. Laxman Singh</b></p> <p>Tel. No. : 01463 288209 Fax: No. : 01463 288206 Email <a href="mailto:barefootcollege@gmail.com">barefootcollege@gmail.com</a> Mobile No.: +91 9414253025</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. Bhagwat Nandan</p> <p>Tel. No. : + 91 1463 288211</p> <p>Mobile No. : + 91 9414766993</p>	

Sl. No	Name of the course	Duration (weeks)	Period		Seats (Maxi)
			From	To	
219	Training Illiterate/semi-literate Rural Women on Solar Electrification and Rooftop Rainwater Harvesting.	6 months	15.09.2010	14.03.2011	35
220	Training Illiterate /semi literate Rural Women on Solar Electrification and Roof Top Harvesting	6 months	16.03.2011	15.09.2011	35

Eligibility Criteria : Illiterate/Semi-literate rural women



### 43. TERI(The Energy & Resources Institute)

<p><b>Darbari Seth Block, IHC Complex, Lodhi Road, New Delhi – 110 003 India</b></p> <p><b>Telephone Numbers:</b> + 91 11 2468 2100/ 2468 2111</p> <p><b>Fax Numbers:</b> + 91 11 2468 2144/ 2468 2145</p> <p><b>Email:</b> swati.ganeshan@teri.res.in</p> <p><b>Website:</b> www.teriin.org</p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr. R.K. Pachauri</b> <b>Director General</b></p> <p>Tel. No. : + 91 11 2468 2100 2468 2111</p> <p>Fax: No. : + 91 11 2468 2144 2468 2145</p> <p>Email : pachauri@teri.res.in</p> <hr/> <p><b>ITEC COORDINATOR</b></p> <p><b>Ms. Swati Ganeshan</b> <b>Research Associate</b></p> <p>Tel. No. + 91 11 2468 2100 2468 2111</p> <p>Fax: No. : + 91 11 2468 2144/ 2468 2145</p> <p>Email : swati.ganeshan@teri.res.in</p> <p>Mobile No.: +91 9811968520</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p>Mr. Balwant Singh</p> <p>Tel. No. : +91 11 2579320/9326</p> <p>Mobile No. : +91 9899809113</p>	

Sl. No	Name of the course	Duration (weeks)	Period		seats
			From	To	
221	Integrated Approach towards Sustainable Development	3	05.07.2010	24.07.2010	30
222	Applications of Biotechnology and its Regulation	3	02.08.2010	22.08.2010	30
223	Designing and implementing solar based livelihood project for rural communities	3	06.09.2010	24.09.2010	30
224	Climate Change and	3	25.10.2010	12.11.2010	30

	sustainability				
225	Decentralised Energy Solutions - Planning and Implementation	3	22.11.2010	10.12.2010	30
226	Trade and Sustainable Development –Issues for developing countries. (Title of the course has been shortened)	3	22.11.2010	11.12.2010	30
227	Renewable Energy and Energy Efficiency	3	03.01.2011	21.01.2011	30

Eligibility criteria :

SI No.221 to 225 & 227 : Graduates in any discipline. Work Experience- 2 years  
SI No. 226: Graduate in any discipline; preferably Post Graduate; Work Experience – 2 years.

## 44. Centre for Wind Energy Technology (C-WET)

<p><b>Survey No. 657/1A2, Velachery – Tambaram High Road Pallikaranai, Chennai-600100.</b></p> <p>Tel. NO.: + 91 44 22463982/83/84</p> <p>Fax No: + 91 44 22463980/85</p> <p>Email: info@cwet.res.in</p> <p>Website: www.cwet.tn.nic.in</p>	<p><b>HEAD OF INSTITUTE</b></p> <p><b>Dr. S. Gomathinayagam Executive Director</b></p> <p>Tel. No. : + 91 44 2246 3981 Fax: No.: + 91 44 2246 3980/85 Email : ed@cwet.res.in</p>
	<p><b>ITEC COORDINATOR</b></p> <p><b>Mr. P. Kanagavel Scientist &amp; Unit Chief (i/c),ITCS</b></p> <p>Tel. No.: + 91 44 2246 3994 Fax: No.: + 91 44 2246 3980/85 Email : pkanagavel@cwet.res.in Mobile No.: +91 9444116305</p>
<p><b>24 hrs Emergency /After Office/Holidays Contact Nos.</b></p> <p><b>Mr. P. Kanagavel Scientist &amp; Unit Chief (i/c),ITCS</b></p> <p>Tel. No.: + 91 44 2247 5259 Email : pkanagavel@cwet.res.in Mobile No.: +91 9444116305</p>	

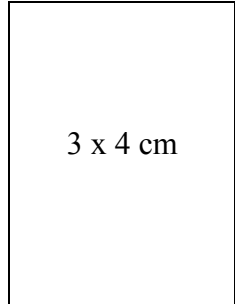
Sl. No	Name of the course	Duration (weeks)	Period		seats
			From	To	
228	Sixth International Training Programme on Wind Turbine Technology and Applications	3	08.02.2011	24.02.2011	30

### Eligibility Criteria :

Sl. No. 228 : Degree in Science/Diploma/Engineering disciplines with knowledge of English; relevant experience in Wind Energy preferred.

**GOVERNMENT OF INDIA**  
**MINISTRY OF EXTERNAL AFFAIRS**  
**INDIAN TECHNICAL AND ECONOMIC COOPERATION ( ITEC ) AND**  
**SPECIAL COMMONWEALTH ASSISTANCE FOR AFRICA PROGRAMME ( SCAAP )**  
*[Application for courses fully sponsored by the Ministry of External Affairs, Government of India.*  
*Please read instructions carefully before applying.]*

**APPLICATION FORM**



**PART- I**

Nationality: _____	Name of Course: _____	
Institute : _____	Commencing : _____ From _____ to _____ DD/MM/YYYY DD/MM/YYYY	
<b>1. Personal Particulars</b>		
Name(s): _____		
Surname: _____		
Sex (tick one):    MALE / FEMALE		
Marital Status: _____		
Date of Birth: _____ Date - Month - Year		
Passport No.:- _____ Date & Place of issue :- _____ Valid till :- _____		
Address:	Office	Res.
Tel Nos.		
Mobile/Cell :		
Fax :		
E-mail :		
Special dietary needs, if any : _____		

**Person(s) to be notified in case of Emergency**

	Official Contact	Personal / Family Contact
Name :		
Address:		
Tel Nos:		
Mobile /Cell :		
Fax:		
E-mail:		

**Educational Qualification(s)**

	Degree / Diploma / Certificates	Year	Name of Educational Institute
1			
2			
3			
4			

**Professional Qualification(s), if any:**

	Professional Qualification (s)	Year	Name of Institute
1			
2			
3			
4			

**2. Details of Employment/Profession (current & previous)**

Name of Employer / Department / Company	Position	Period	Description of Work

**Are you an employee of: (Mark appropriate box)**

- a. Government                       b. Semi-government/Parastatal
- c. Private company                       d. Self-employed                       e. Others

**Details of present employer :**

Name / address :	_____
	_____
Tel. No. :	_____
E-mail :	_____

3. Have you ever attended a course sponsored by the Government of India? (Mark one)

YES	NO
-----	----

(i) If answer to 3 is yes, details of the Course \_\_\_\_\_

4. Details of Course(s) attended, if any, outside your country:

Country	Course Details & Duration	Year	Sponsor/Programme

5. Please describe in your own words (about 100 words):

- (a) qualification/experience in the related to the course applied for; &
- (b) reason (s) for applying for this training course.

6. Certification of English language proficiency (by Indian Mission/Designated Authority)

	Good	Basic	Remarks
Spoken			
Written			

Mother tongue / Native language: \_\_\_\_\_ / Other language(s), if any : \_\_\_\_\_

English Language test administered by: \_\_\_\_\_

Name & Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel. Number : \_\_\_\_\_

E-mail : \_\_\_\_\_

Signature with date : \_\_\_\_\_

\_\_\_\_\_

## MEDICAL REPORT

(To be certified by a doctor/hospital on the panel of the Indian Mission, UN Mission, if any or as designated by Indian Mission)

(i) Name of Applicant:
(ii) Age:
(iii) Sex: (Male / Female)
(iv) Height (cm):
(v) Weight (kg):
(vi) Blood Group:
(vii) Blood Pressure:

1. Is the person examined in good health at present ?	
2. Is the person examined physically and mentally able to carry out intensive training away from home?	
3. Is the person free of infectious diseases (HIV/AIDS, tuberculosis, trachoma, skin diseases etc), Yellow fever certificate (in case of people coming from that region or as laid out in WHO Regulations).	
4. Does the person examined has any medical condition or defect which might require treatment during the course ?	
5. List of any observed abnormalities indicated in the chest X ray.	

I certify that the applicant is medically fit to undertake a training course in India.

Name of Doctor/Physician:

\_\_\_\_\_

Registration No.:

\_\_\_\_\_

Address of Clinic / Hospital

\_\_\_\_\_

and City / Town :

\_\_\_\_\_

Telephone :

\_\_\_\_\_

E mail: \_\_\_\_\_ Date:

\_\_\_\_\_

Signature of Doctor/Physician: \_\_\_\_\_ Seal of Clinic/Hospital:

\_\_\_\_\_

## IMPORTANT NOTICE

- Please read the form carefully. The application will be automatically rejected if any column is inaccurate, incomplete or blank.
- Declaration by the candidate and the recommendations from employer, if any, are compulsory pre-requisites.
- Working knowledge of the English language is a pre-requisite. For English language and language related courses, basic knowledge of English is required.
- Candidates who leave the course midway for personal reasons without prior permission of the Ministry of External Affairs or remain absent from the programme without sufficient reasons are expected to refund the cost of training and airfare to Government of India.
- Female candidates are hereby advised that they should not travel to India to attend the course applied for in case they are in family way.

## UNDERTAKING BY THE APPLICANT

I, \_\_\_\_\_  
(Name, Middle name, Family name)

of (country) \_\_\_\_\_ certify that information provided by me in this form is true, complete and correct.

I also certify that :-

(i) I have read the course brochure and that I am aware of the course contents and living conditions in India \*.

(ii) I have sufficient knowledge of English to participate in the training programme.

(iii) I am medically fit to participate in the Course and have submitted a medical certificate from the designated doctor.

(iv) I have not attended any programme previously sponsored by Government of India.

(v) I have not applied for or am not required to attend any other training course/conference/meeting etc. during the period of the course applied for.

If accepted for the ITEC / SCAAP training programme, I undertake to:

- (a) Comply with the instructions and abide by Rules, Regulations and guidelines as may be stipulated by both the nominating and sponsoring Governments in respect of the training;
- (b) Follow the full and complete course of study or training and abide by the Rules of the University/Institution/ Establishment in which I undertake to study or undergo training;
- (c) Submit periodic assessments / tests conducted by the Institute (progress report which may be prescribed);
- (d) Refrain from engaging in political activity, or any form of employment for profit or gain;
- (e) Return to my home country at the end of the course of study or training;



(f) I also fully undertake that if I am granted a training award, it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government.

**For lady participants :- I confirm that I will not travel to India to attend the Course I have applied for if I am in the family way.**

Date:

Place:

(SIGNATURE OF THE APPLICANT)

Name: \_\_\_\_\_

\* Details of the course are on the website of the Institute or can be obtained from them by e-mail.

## PART – II

### To be completed by the authorized official of the Nominating Government/Employer

I, \_\_\_\_\_ on behalf of the Government  
of \_\_\_\_\_ certify that:

- (a) I have examined the educational, professional and other certificates quoted by the nominee in Part – I of this form and I am satisfied that they are authentic and relate to the nominee.
- (b) I have gone through the medical certificates and X-ray reports produced by the nominee which state that he/she is medically fit and free from any infectious disease such as HIV/AIDS and Yellow Fever and that having regard to his/her physical and mental history there is no reason to indicate that the nominee is other than fit to undertake the journey to India and to undergo training in India.
- (c) The nominee has adequate knowledge of spoken and written English to enable him to follow the course of training for which he/she is being nominated.
- (d) The nominee has not availed of ITEC/SCAAP training facilities earlier in India.

I nominate Mr./Mrs./Miss \_\_\_\_\_ on behalf of the  
Government of \_\_\_\_\_ /as employer.

Name of Nominating Authority:  
Designation:  
Address:  
Date:  
Place:

Signature  
(With seal)

Name and Designation  
(in block letters)

## **Some Guidelines**

### **Who can apply**

- Employees and officials in Government, Private and Public Sector, Parastatals, Universities, Chambers of Commerce and Industry
- Having 5 years minimum work experience
- Applicants who are between the age group of 25 to 45 years.
- Who are medically fit.

### **How to apply**

- Applications must be submitted in the prescribed ITEC/SCAAP Form to the nodal Government Department/Agency of your country designated to nominate candidates.
- The nodal Department/Agency will in turn forward the applications to the Embassy/High Commission of India.

### **Eligibility criteria for admission to courses**

- Must have the required academic qualifications as laid down by the Institute for the selected Course.
- Must have working knowledge of English to follow the Course.

### **Scholarship**

Government of India will bear the following expenses for the selected candidate:

- Return international airfare by excursion/ economy class
- Course fees
- Accommodation – hostel(depending on availability, it could be on single or sharing basis) or hotel in case of non-availability of hostel accommodation.
- Living Allowance @ Rs. 10,000 per month. Candidates are, among other things, expected to meet the expenditure for their meals from this amount.

### **General Information**

- Applications must reach the Indian Embassy/High Commission no later than 3 months before the commencement of the Course.
- Upon selection, the Embassy/High Commission of India will inform the concerned nodal Department/Agency who will in turn inform the applicant.
- Selected candidates are required to fully familiarize themselves regarding living conditions in India and the Institutes through the websites of the concerned Institute.
- Decision for grant of scholarship rests solely with the Ministry of External Affairs, Government of India.

### **Contact Address :**

#### **The Joint Secretary**

**Technical Cooperation Division, Ministry of External Affairs,  
Government of India, Akbar Bhawan, Chanakyapuri  
New Delhi - 110021, India**

**Tel : +91-11-2467 4703, 2688 8783, 2467 4729**

**Fax : +91-11-2467 7017, 2688 7294, 2412 1468**

**Email : [itec.tc@mea.gov.in](mailto:itec.tc@mea.gov.in)**

**Website : [http:// itec.mea.gov.in](http://itec.mea.gov.in)**