

Junior Process Officer



We are very fast growing company, which during the period of 5 years has employed more than 900 new employees. Till the end of 2015 year we will grow by additional hundred. We are already operating in two locations in Łódź and one in Gdynia.

We are proud to be investing in development of our employees and take great care of work atmosphere in line with our values.

We are situated in 2 locations: Cross Point and Łódź 1. Both have no architectural barriers and have been adapted to the needs of people with disabilities.

The corporate language of Nordea is English and NOC will be operating as an English speaking unit.

We are cooperating with our colleagues from Scandinavia and we are providing wide range of services for different units of Nordea Group. During work in our company you can gain very rich knowledge about banking and accounting processes such as payments, cards, accounts reconciliation, invoicing, trade finance and many others. We are focusing on continuously improving and developing these services, using Lean and other performance management tools. You can see how looks work in big international company with Scandinavian roots and learn a lot about Scandinavian culture by cooperation with people from Sweden, Denmark, Finland and Norway.

The position we offer

- Stable employment conditions on the basis of full-time job contract
- Introductory trainings
- Opportunity to develop career path
- Multinational and dynamic work environment
- Benefits package (you can choose cinema tickets, private medical care, sport cards, lunch subsidy and more)
- Convenient working conditions in offices close to the city centre
- Positive energy and professional support in your daily tasks
- Possibilities of learning Scandinavian languages

The qualifications you need

- Graduated at least secondary school (economical or financial education will be an asset)
- English on communicative level (at least B2)
- Good knowledge of MS Office tools
- Analytical mind

- To be keen on learning new tasks and you get motivated by working in a changing international environment
- No professional experience is required

Additional information: Work can be connected with business trips to Scandinavia

More information and send application

Please include permit for processing personal data in CV as following: “I give my permission for the processing of my personal data that is essential for the recruitment process in Nordea Bank AB branch in Poland, in accordance with the Act of 29.08.1997 on the Protection of Personal Data (Journal of Laws No. 133, item 883 amended)”.

We reserve the right to reply only to selected applications.

Please apply at: <https://candidate.hr-manager.net/ApplicationInit.aspx?cid=22&ProjectId=147261&DepartmentId=21479&SkipAdvertisement=true>