





# PHILIPS

## Philips

Philips is a diversified Health and Well-being company, focused on improving people's lives through timely innovations. As a world leader in healthcare, lifestyle and lighting, Philips integrates technologies and design into people-centric solutions, based on fundamental customer insights.

# We are looking for candidates for the position of

# Intern in Sourcing Tools Team

Work place: Łódź

# Organization

The **Procurement Sourcing Services Center (PSSC)** is based in Lodz, Poland and is part of global Philips Procurement.

Under the umbrella of Royal Philips, **Philips Procurement** manages and performs sourcing and procurement activities for (indirect) goods and services for Philips. **Philips Procurement** acts on behalf of the Philips businesses, handling every step in the purchasing process – from demand analysis to final invoicing and payment.

PSSC delivers value added services by leveraging economies of scale, globalizing processes and simplifying the ways of working, while delivering superior purchasing experiences by listening and acting on our customers' feedback.

#### Our offer

#### We offer a 6-month-long assignment

Join a company that offers meaningful solutions which enhance people's lives all over the world. We challenge and empower you to make the most of your talents while working in an international team. You will be surrounded by passionate insightful colleagues who share your drive to create superior customer experiences.

We offer you the opportunity to start an international purchasing career and we will support you with career opportunities that will let you accelerate your growth in directions to which you aspire.

## Responsibilities

As a baseline for building a sustainable business relationship with our supplier, we require all our suppliers to conform to the Philips Supplier Sustainability Declaration and Regulated Substances List. You will support the Sustainability Compliance project in the following areas:

- Revision of the existing database
- Verification of the documents concerning compliance towards sustainability regulations
- Scheduling timelines and monitoring progress of the assignment
- Interaction with contract owners and suppliers
- Participation in the regular project team meetings
- Creation and maintenance of databases
- Preparation of analyses and reports

#### Requirements

- IV-V year of studies or a graduate
- Fluent English speaking and writing
- Communication skills and Customer attitude
- Team work
- Ability to use MS Office (ex. Excel, PowerPoint)
- Self-driven and pro-active
- Basic project management skills will be an asset
- Strong execution skills
- Fast learner
- Ability to meet deadlines (good organization of own work, time management skills).

If you are interested in pursuing a career in Philips please join the simplicity movement and send your CV and motivational letter in English to <u>Agnieszka.Dominowska@philips.com</u>

#### We kindly inform you that we will contact only chosen candidates.

Please provide a clause: "Hereby I agree to process my personal data included in my application for requirements of the recruitment process (in accordance to Personal data Protection Act dated 29 August 1997; Official Journal no 133, item 883)".



